Section VI Financial Procedure – Football
(adopted 9/97, updated 6/06, 9/07)

For Quarter-Finals and/or Semi-Finals (Including Bowls) at a home-school site:

→ **Schools are expected to charge admission.** Click for → Section VI Admission Prices
→ Home school pays administrative expenses. Section VI will reimburse the school for administrative expenses.
→ **Officials will be paid by the Section VI office.**

The Game-Site Chairperson will submit **within 5 business days:**
1. The completed Financial Report (see Forms page 1) and
2. A check for total gate receipts payable to **Section VI, NYSPHSAA, Inc.**

Mail to: **Treasurer, Section VI, 355 Harlem Rd., W. Seneca, NY 14224**

For **Finals, Contests at Neutral Sites or Contests in tournament format:**
Section VI will pay all personnel, both administrative and officials. All personnel must have Name, Complete Address, Social Security Number, Duty and Signature.

The Game-Site Chairperson will submit **within 5 business days:**
1. The completed Financial Report (center insert) and
2. A check for total gate receipts payable to **Section VI, NYSPHSAA, Inc.**

Mail to: **Treasurer, Section VI, 355 Harlem Rd., W. Seneca, NY 14224**

The Game-Site Chairperson will mail a copy of the Financial Report to the Sport Chairperson.

**NOTE:** Officials are to be paid as per the Fee Schedule in the Officials Agreement 2010-2013 on [www.section6.e1b.org](http://www.section6.e1b.org)
   Click on Officials, Fee Schedule. Officials assigned outside their “Geographic Area” will receive a $20.00 premium for all Sectional Games.