

FINANCE COMMITTEE REPORT

Chairperson: Loren Ratajczak

May 2009

**ACTION ITEMS FOR THE ATHLETIC COUNCIL
Recommended by the Finance Committee**

- 3.0 Approve maintaining current admission prices for sectional contests in 2009-10.
- 5.1.2 Consider an open tournament if review of a new format with a “qualifying round” indicates potential for restoring quality competition. Participating districts would be responsible for costs associated with the “qualifying round”.
- 5.3 Approve elimination of the ad portion of program booklets and the Program Chairperson position.

INFORMATION ITEMS

- 1.1 A Finance Sub-Committee was established to
 - Study the concept of Fund Balance appropriations.
 - Review past minutes to gather established policies for a reference.
- 6.4 Finance Committee will review current Sportchair Stipends and recommend distribution of the increase approved in the Budget 2009-10.

MINUTES FINANCE COMMITTEE MEETING

April 21, 2009

Attendance (* indicates present)

Committee: Chairman/Treasurer Loren Ratajczak*
Section reps: Bob Dinse*, Mark Ward, Chuck Amo
League Reps: Catt: Art Mohagen ECIC: Jim Graczyk* Buff: D.Thomas
Chaut: Dan Cassidy NO: Ken Stoldt* NFL: G. Witman*
Erie 1 BOCES rep: John Montesanti*, Coordinator of Finance and Legislation
Business Official: Deborah Coder*, Lockport City Schools
Superintendents: Chautauqua: Steve Vanstrom*, Frewsburg; Jane Fosberg*, Falconer,
ECIC: Jeff Rabey, Lake Shore
Guests: Jim Walker, Boys Basketball Chairperson

Items highlighted in yellow are reminders to the responsible parties. Green when completed.

1.0 Fund Balance:

1.1 **Fund Balance:** Current policy for management of the Fund Balance (attached below**), approved by the Athletic Council in 11/20/02, was reviewed. Now that the budget is stabilized, consideration should be given to the use of excess funds in the fund balance. It was suggested that the fund balance be divided into 3 separate accounts: a general fund balance account, a reserve account for office expenditures (capped) and a reserve account for state travel reimbursement or sports programs. The reserves would not be depleted. **A Finance Sub-committee was established to study this concept and develop the appropriate percentages of the overall fund balance that would be placed into each account. B.Dinse, L.Ratajczak and J.Montesanti will serve on this subcommittee and will report back to the Finance Committee at the next meeting.**

1.2 **Policy/Procedure:** Self-monitoring is needed regarding policy/procedures. It was noted that established policies/ procedures/ guidelines may not be followed because they exist in the archives of meeting minutes. It was agreed that the **Finance Subcommittee (item 1.0) will review past Finance minutes to collect pertinent information for the Policy Handbook Committee** to organize and publish as a reference. This will assist new as well as current, committee reps and personnel.

2.0 Sports Budgets –Post-season review:

Sports revenues/expenditures from the past 5 years were presented. The sports budgets for 2009-10 are needed in order to be pro-active in maintaining a balanced budget. **They will be forwarded to committee members by L.Ratajczak. These budgets will be reviewed with the sportchairs at their pre-season meetings** (see item 7.2). The fall meeting is June 17.

3.0 Annual review of admission prices for 2009-2010:

RECOMMENDATION: Maintain current admission prices for 2009-10:
http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/Admissions-Venues_09-10.pdf

4.0 Review of venues:

4.1 **Sportchairs will be reminded** of the following:

- The Section Venue Policy (attached below*) - AC approved 9/22/04
- Venue Selection Guidelines established by the Finance Committee. See minutes 7/15/08 items 3.2,3.3:

<http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/Finance08-7.pdf>

4.1 **Winter sports:** The venues listed below were appropriate with **exceptions noted:**

B.Basketball: Buffalo State, Hilbert, JCC. Use of Hilbert, a less costly site for the B2 finals, resulted in no savings. Gate receipts were much less than Buff State. Parking was difficult. Entry/exits at the facility created confusion with 2 games. It was agreed that Buff State should be used instead.

G.Basketball: ECC City, Lockport, Wms. East, Depew, Jamestown, Chaut. Lake. The Athletic Council approved ECC for 2009 only (9/17/08). **L.Kaminsky will need to review alternate sites and present a recommendation for 2010.**

Indoor T&F: Fredonia State, Buff State, Lancaster

Boys Swim: ECC City

Wrestling: NCCC & Clarence or Wms. North, Starpoint, Fredonia, Frewsburg

Bowling: Thruway Lanes

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Review of venues continued:

- 4.2 Spring sports The venues listed below are appropriate.
- | | |
|--------------|---|
| Baseball: | Dunn Tire, Diethrick Park |
| Softball: | Dunkirk Wright Park, Amherst Pepsi Center |
| B.Lacrosse: | Canisius College (approved AC 3/25/09) |
| G. Lacrosse: | Orchard Park HS |
| Track: | Pioneer HS |
| B.Golf: | Lancaster Country Club |
| G.Golf: | Brookfield Country Club |

5.0 Sectional issues:

5.1 Open tournaments:

5.1.1 J.Walker submitted the Boys Basketball report with a recommendation to continue the open tournament in boys basketball. He noted:

- 2009 net profit was approximately \$40,000
- Open tournament Section net for pre-Q was \$4159/yr (00-06) and **-\$620/yr** (07-09).
- The only district cost is travel (for visiting teams only), approx. \$150 per school if traveling 50 miles to Buff State. Recommendation: Return the cost of travel to those schools if net profit exceeds \$25,000.
- It is vitally important to keep sectional games with the loss of 2 games from the regular season.
- The Boys Basketball committee will meet 4/27/09 to develop a proposal for a change in format. The top 4 teams draw a bye in first round. Remaining teams participate in a "qualifying round". Concept would eliminate unbalanced competition in pre-Q.
- Districts not wishing to participate may opt-out.

5.1.2 Financial impact of the open tournament was reviewed:

To the Section: Minimal for basketball (see 5.1.1). Zero for the other sports.

To the Districts: For basketball -> If Visiting- cost of travel only, If Home- None

Other sports -> If Visiting- cost for travel only

If Home- cost for Supervision, officials, coach salary

The main concern expressed was the loss of quality of competition in the first round. Also discussed was the financial impact to districts for participation in pre-Q and quarters (5.1.2).

RECOMMENDATION: Consider an open tournament if review of a new format with a "qualifying round" indicates potential for restoring quality competition. Participating districts would be responsible for costs associated with the "qualifying round".

5.2 Ice Hockey Financial procedures: As per AC 3/25/09, *The Finance Committee will work with the Federation to begin the transition of all finances going through the Section office in 2009-10. L.Ratajczak will lead this effort. A meeting will be scheduled with M.DiFilippo and N.Riccio to discuss the details* of anticipated expenses for 09-10 and billing Federation members for dues. He will notify AD's and business officials regarding any changes.

5.3 Programs: Production is costly and the sale of ads is increasingly difficult because of the economy. A large profit was realized at sectional swim meets from the sale of 4-page heat-sheets.

RECOMMENDATION: To discontinue the ad portion of program booklets and eliminate the Program Chairperson position. Sports that wish to produce a program booklet will be encouraged to do so. The Sportchair will be responsible for the collection of data and production of the program.

NOTE: The Athletic Council approved "sportchairs to hire an individual for this task, if necessary, with the expense taken from their current sport budget" 9/17/08

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6.0 Old Business

- 6.1 Equipment purchases:
- Timing system– May be too costly. J.Graczyk will forward to L.Ratajczak recent quotes Pioneer received.
 - Walkie talkies- Quotes will be pursued by L.Ratajczak.
- 6.2 Sales at sectional events – Review of Policy in the By-Laws postponed.
- 6.3 Centralized Management of Officials: Annual cost to the Section is \$25 per assigner (\$1025) and \$3 per official (\$4800).
- Should any cost be passed on to the officials organizations? This issue was referred to T.Cowan. Negotiations for the next contract begin May 5.
 - Should Monsignor Martin be charged for their participation?
- 6.4 Sportchair Stipends: This line item in the budget was increased from \$7,500 to \$13,500. Committee members are asked to review the current fees on-line http://www.section6.e1b.org/11391049112849960/lib/11391049112849960/Fees_Spchair.pdf and return with recommendations for increasing each stipend.

7.0 The following dates were established for meetings in 2009-10:

- 7.1 Finance committee meetings (2nd Tuesday of the month)
- Aug.11, 2009: Annual review of the Section budget and each sport budget.
address philosophical issues
- Oct.13, 2009: Post-season review of spring sports budgets and venues, develop budget
Budget 09-10.
- Feb.9, 2010: Post-season review of fall sports budgets and venues
- Apr.13, 2010: Post-season review of winter sports budgets and venues
Annual review of sectional admission prices for approval at the May meeting.
- 7.2 Pre-season meetings with sportchairs to review their budgets:
- Fall: June 17, 2009
- Winter: September 30, 2009
- Spring: January 27, 2010

SECTION POLICIES

* Section VI Venue Policy (approved by AC 9/22/04): *a three-year history of attendance at sectionals be used to determine the type of venue (member school vs. outside venue) selected for sectional competition.*

** Policy for stabilizing the budget as per Finance Committee minutes 11/12/02 (approved by AC 11/20/02):

- 2.1 The development of a three-year plan to be reviewed annually that will include:
- Adjustment to Section VI dues when necessary as follows:
The Per-sport fee, currently \$32, will be increased when the Fund Balance goes below the established minimum, or decreased when the Fund Balance goes above the established maximum. Member schools will receive a detailed accounting of their dues as established by the approved budget, prior to each school year.
 - Controlled usage of the Fund Balance when necessary (see item, 2.2) This plan will be designed with input from the Athletic Council, Executive Committee, Sectional/ Intersectional Committee and Sportchairs, and will be used to develop the actual budget.
- 2.2 Approve an amendment to the Section VI bylaws regarding the Fund Balance:
- Amount: 50% of the average operating cost for the previous three years
 - Limits: Maximum to be 60% of the average; Minimum to be 40% of the average
 - Usage: To be used when a budget has been exceeded due to unforeseen expenses, decreased sectional income or increased expenses for state participation.
 - Adjustments to be made to bring the Fund Balance back within the limits if exceeded:
Below the minimum: Per-sport fee increased appropriately to raise necessary funds.
Above the maximum: Per-sport fee decreased appropriately to reduce funds collected.

POST SEASON ADMISSIONS / VENUE COST ANALYSIS 2009-10

Pre-sale pricing for tickets has been eliminated for all sports except football and basketball

	PROPOSED MAY 2009	VENUE DATA 2008-09		
SPORT	ADMISSION Pre-school free	VENUE 2008-09	VENUE COST	SECTION NET
FALL 2009		2008-09		
Cross Country	Sectionals NC / States NC	Elma Meadows / Sunken Meadow (11)	775	(234)
Field Hockey	Semis \$4 Finals \$4 Regionals \$5 States \$8	Amherst HS Brighton HS (5) Chittenango HS, Chittenango (3)	1451	(500)
Football	Semis & Bowls \$4 Finals \$7 (Pre-sale \$5) Regionals \$8 /States \$10/	Home school Ralph Wilson Stadium Buff State/ UB (6)/ Carrier Dome, Syracuse	S=27,778 R=23,943	72,666 6,485
Boys Gymnastics	Sectionals \$4 Regionals \$8	Williamsville South HS SUNY Brockport (5)	0	(233)
Girls Gymnastics	Sectionals \$4 States \$8	Lancaster HS Shaker HS, Latham (2)	249	32
Boys Soccer	Sectionals \$4 Regionals \$5 States \$8	Amherst HS , Southwestern HS Amherst (6) Hall of Fame, Oneonta (4)	484	3665
Girls Soccer	Sectionals \$4 Regionals \$5 States \$8	Amherst HS AA/A/C Caledonia HS (5), B/D Pioneer (6) SUNY Cortland (3)	654	2450
Girls Swimming	Sectionals \$4 States \$8	ECC City Campus ECC City Campus	3490	(667)
Girls Tennis	\$4 (if viewable)	Village Glen Tennis Club	1421	(1421)
Boys Volleyball	Sectionals \$4 Regionals \$8 / States \$8	Semi – Clarence HS Eden HS / Cicerio N. Syracuse HS (3)	0	1604
Girls Volleyball	Semis and Finals \$4 Regionals \$5/ States \$8	AA/A/B/C @ Medaille / D @ JCC Section(5) / Glens Falls Civic Center (2)	500	3347
Winter 2009-10		2008-09		
Boys Basketball	Pre-Q & Q \$3 (\$2 Pre-sale) Semis \$5 Finals \$6 Regionals \$6 / States \$10	Home schools Hilbert, Buff State, JCC JCC, Buff State Rochester (5) / Glens Falls (2)	19511	42.464*
Girls Basketball	Pre-Q & Q \$3 (\$2 Pre-sale) Semis \$5 Finals \$6 Regionals \$6 / States \$10	Home schools Lockport, Depew, Jamestown, Will E., Chaut. Lake ECC City, Jamestown ECC City	S= 1916 R= 1369	9004 9348
Boys/Girls Bowling	Sectionals \$4 States \$8	Thruway Lanes, Cheektowaga Gates Bowl (Section 5)	*	*
Ice Hockey	Playoffs Finals \$5 (\$2 students) Regionals /States \$8	Pepsi Center, Buff State Buffalo State Pepsi Center/ Utica Auditorium (3)	*	*
Indoor Track	9/10 Meet. \$2 Sectionals \$5 States \$9 (\$2 Infants)	Fredonia State Fredonia State Cornell Univ. (4)	*	*
Rifle	Sectionals NC/Regionals NC	Alden Middle /Nassau Co. Range (8)	0	0
Boys Swimming	Sectionals \$4 / States \$8	ECC City / Nassau Aquatics Center, LI (8)	*	*
Wrestling	Div./Sect. Tourn. \$5/Session All Tourn. \$10/ States \$12	Will. N., Starpoint, Fredonia, Frewsburg Niagara Community College	0	4493
Spring 2010		Spring 2008 Venue		2007-08
Boys Golf/ Girls Golf	Sectionals NC States NC	Boys-Lancaster / Girls- Brookfield Boys Ithaca(4) / Girls Baldwinsville(3)	B 0 G 0	0 0
Boys Lacrosse	Semis-\$3 Finals-\$5 Regionals-\$5 States-\$8	Lew-Port HS Lew-Port HS / Hofstra Univ. (8)	0	(125)
Girls Lacrosse	Semis-\$3 Finals- \$5 Regionals-\$6 States-\$8	Finals Amherst HS Amherst / SUNY Cortland (3)	375	(1885)
Baseball	Semis- NC, Finals-\$5 Regionals-\$5 States-\$8	Diethrick (C & D); Dunn Tire (AA, A, B) Diethrick (D); Dunn Tire (A); Sec 5 (AA,B,C) Binghamton (4)	450	4517
Softball	Semis-NC / Finals- \$5 Regionals-\$5 / States-\$8	Home School / Niagara Falls HS NFalls-AA,A,B, Scio(5)-C,D / Binghamton (4)	0	(1228)
Boys Tennis	Sectionals NC / States NC	Lancaster HS / National Tennis Center	0	0
Track & Field	State Qualifier \$5/day States-\$8	Strider Field, Jamestown SUNY Univ. Buffalo (6)	1825	(581)

* Not Complete 4/17/09

ATHLETIC COUNCIL MEETING May 20, 2009 – Agenda Item 5.4

To : Members of the Section 6 Athletic and Executive Council
From : Jim Walker, Boys Basketball Chairman
Date : May 18, 2009
Re : Report from State Boys Basketball Committee Meeting

On May 14th and 15th I was again forced to attend a State Boys Basketball Committee in Albany. The cost of my attendance at this meeting was in excess of \$500.00. I estimate that this makes over 40 times that either I or my Assistant Chairman have been forced to travel across the State to attend these meetings at the expense of Section 6. Some quick math will tell you that during my tenure as Chairman it has cost our Section over \$20,000.00 while during the same time period it has cost Section 2 nothing to attend the same meetings.

At this meeting there was a discussion regarding the sighting of these meetings in the future. During this discussion I made a proposal as to how expenses for these meetings and the expenses for schools participating in Regional and State Championships should be handled. My proposal was as follows:

1. Whereas State Sports Committee meeting are the function of the NYSPHSAA and;
2. Whereas Regional and State Championships are events under NYSPHSAA direction and are a function of the State organization;
3. Therefore, it should be resolved that the NYSPHSAA should provide the funds necessary to cover the cost of travel, lodging and meals for members of State Sports Committees and High Schools participating in Regional and State Championships. The proceeds from all Regional and State Championships should be the property of the NYSPHSAA.

It is my opinion that this is the only way that these expenses can be fairly shared equally by all 11 Sections.

Needless to say, my proposal brought about a great deal of discussion by both Committee Members and State Representatives. Conclusions of that discussion were as follows:

1. Implementation of the proposal would require a Constitutional change. Any proposal to change the Constitution would have to come from members of the State Central Committee
2. When the Boys Basketball State Tournament began in 1978 and, for a few years afterward, proceeds from Regional play went to the NYSPHSAA. That practice was later revised and the proceeds were held by the various Sections with the expressed purpose of funding the travel, lodging and meals of schools participating in Regional and Championship play. (What happened in Section 6).

Following this discussion, a survey was taken regarding the funding of the expenses for Regional and State Championships. Each Sectional representative reported what expenses are covered by their Section for all sports. The results of that survey were as follows:

Section 1: Travel, lodging, meals
Section 2: Travel, lodging, meals
Section 3: Travel, lodging, meals for team sports only
Section 4: Travel, lodging, meals
Section 5: Meals only
Section 6: Nothing
Section 7: Travel, lodging, meals
Section 8: Travel, lodging (no meals)
Section 9: Travel, lodging, meals
Section 10: Travel, lodging, meals
Section 11: Travel, lodging, meals



MAY 2009 NYSPHSAA OFFICE REPORT

ACTION TAKEN by NYSPHSAA Executive Committee Meeting - May 1-2, 2009

APPROVED

- **The Partnership for a Drug Free America** – banners, DVD's, posters and advertisements educating students about the dangers of steroid use will be mailed to member schools.
- **Logo** - A newly designed Association logo for use in all correspondence, web site, marketing, and all other materials promoting and branding NYSPHSAA. (see new logo)
- **Field Hockey** - Overtime procedure- If a player is yellow carded during overtime the offending team will play shorthanded.
- **Boys Volleyball State Championship** - November 20, 2010 at Cicero North Syracuse HS (3).
- **Boys Volleyball** - Rule Modification Request: Center Line – A player may touch the opponent's court with hand(s) or feet, provided some part of the hand(s), foot/feet remain either in contact with or directly above the center line, and the penetration does not interfere with the opponents play.
- **Swimming - For 2009-2010** the qualifying times will be established by using the average (last two years) of the 30th place time in the preliminary heats. For relays the 15th place time in the preliminary heat averaged over the last four years will be used. The diving score will be 390.00.
- **Track and Field**—Use of a wrist watch in practices only.
- **Sportsmanship Rule** - for both the coach and player be changed from, "...ejected from one contest", to "receiving a disqualification penalty". The language would be changed at all three levels of the sportsmanship rule.
- **Modified Football:** Requesting a one year continuation of the Football pilot program permitting the use of two wide receivers.

DENIED

- **Football** - With Section approval, teams not participating in Sectional Football Championship play may participate in a 10th game as part of a Section sponsored/approved contest.
- **Track and Field** – Requesting permission to include the 5000M run on the list of approved events.

BACK TO SECTIONS FOR DISCUSSION:

- **Football** - Change in the practice requirement to: 1 day no contact, 4 days of transition, 6 days of contact with full equipment and four additional days. **NOTE:** For any violation of this rule, the head coach will be suspended from the next regularly scheduled contest.
- **Boys Lacrosse** - With mutual agreement, the use of top officials from competing Sections for regionals.

**CALENDAR
MAY 2009**

1st	Executive Committee
4th	Boys Golf
7th	Section 10
8th	Legal Seminar
13th	Section 5
14th	Section 3
15th	Scholar Athlete DEADLINE Basketball (B) Committee
18th	Transfer Committee Life of an Athlete
19th	Section 8
20th	Bowling Committee Sections 6, 9 and 11
21st	Section 1

***** ALERT *****
SOCCER BALL
The Adidas Finale is not approved for play according to NFHS Soccer Rules

COACHING CLINICS
MAY 15th
Cheerleading
Holiday Inn - Liverpool

MAY 29th
Soccer
Soccer Hall of Fame
Oneonta

**CITIZENSHIP THROUGH
ATHLETICS COURSE**

MAY 13, 2009
NYSPHSAA Office
No Cost—Lunch Provided

To register contact:
Todd Nelson
tnelson@nysphsaa.org
518-690-0771

**NFHS STUDENT LEADERSHIP
Conference**

The NYSPHSAA is now accepting applications for those students interested in attending the NFHS Student Leadership Conference in Indianapolis. Six students will be selected to represent the NYSPHSAA at the NFHS Conference. Deadline for applications is May 8th.

Applications can be found on the Association website at www.nysphsaa.org The four day conference is scheduled for July 16-19, 2009.

**SPRING CHAMPIONSHIPS
2009**

May 28 - 30	Boys Tennis - US Tennis Center (NYC)
May 30 - June 1	Boys Golf - Cornell University (4)
June 5-7	Girls Golf - Foxfire Golf Club (3)
June 7	Federation Boys Golf-Mark Twain (4)
June 11	Boys Lacrosse Regional West - St. John Fisher (5) East - Middletown HS (9)
June 12-13	Girls Lacrosse - SUNY Cortland (4) Track and Field - CNS High School (3)
June 13	Baseball - Binghamton Area Sites (4) Softball - Waterloo High School (5) Boys Lacrosse Finals - Paetec Park (5)

ATHLETIC COUNCIL MEETING May 20, 2009 – Agenda item 8.3

NYSPHSAA EXECUTIVE COMMITTEE MEETING

May 1-2, 2009

REPORT

Cindy Bullis, Girls Rep and Don Scholla, Boys Rep

Executive Director's Report

- **Action Item:** The Partnership for a Drug Free America – The Association has been approached by the Partnership and Major League Baseball Charities to provide banners, DVD's posters and advertisements educating students about the dangers of steroid use. If approved, the Association will have the responsibility of mailing the materials to our member schools. **Approved** / Vote 22-0
- **Action Item:** NYSPHSAA Emergency Cancellation & Declared Emergency Policy (*DRAFT*) Approval for use as a guideline and being given to the Safety committee for further review. **Approved** / Vote 22-0
- NYSPHSAA Hall of Fame – The 2010 Class of the NYSPHSAA Hall of Fame will be inducted at the August Central Committee meeting at the Lake Placid Crowne Plaza, Section VII. The ten inductees include Ted Bondi (administrator), Robert Garrow (official), Daryl Johnston (athlete), Jack Jones (administrator), Gary Montalto (coach), Ron Montalto (administrator), Bernie O'Brien (administrator), James Pinkerton (coach), Howard Vogt (coach) and Sue Wicks (athlete). The press release has been distributed.
- Participation Survey – was sent to all member schools this week. The Association will be collecting the usual sport participation data however, questions regarding season placement; cheerleading and Mixed Competition have been added to the survey.
- Progress of NYSPHSAA Committees - At the conclusion of committee meetings a synopsis of items, either for action or future consideration, is sent to all Executive Directors and committee members to aid in the communication process.
- Basketball Coaches Association of New York – Proposal for the concept of an Endowment or Foundation Game similar to what occurs in North Carolina and Ohio. **Nina Van Erk will draft a letter in response to this Association addressing their concerns. No action taken.**
- Mandatory Athletic Director Workshops – Section 6 / August 31, 2009
- Future Meetings – The following meetings are scheduled to be held in the NYSPHSAA office:
 - Legal Meeting – May 8, 2009 Friday 10:00am
 - Transfer Committee Meeting – May 18, 2009 Monday 10:00am
 - Classification Meeting – June 9, 2009 Tuesday 10:00am
- CSJET Advisory List – the 2009-2010 CSJET Advisory List is now available on the CSJET website, www.csiet.org.
- LRG – School districts will be receiving information regarding the licensing program that protects the marks of those schools that may want to choose to participate in the program. This program will assist schools in generating revenue from the sale of merchandise being sold in retail stores.
- Ing Run for Something Better – A partnership with the National Association for Sport and Physical education has created a new awards program that will provide fifty \$2,000.00 grants to schools that desire to establish a school- based running program or expand their existing program fro students in grades 5-8.
- **Future Meeting Dates**

August 4-6, 2009	Crowne Plaza – Lake Placid – Section VII
December 6-7, 2009	Holiday Inn-Wolf Road, Albany
April 30-May 1, 2010	Binghamton TBA
August 2-5, 2010	Holiday Inn – Ellicottville (Section 6)

NYSPHSAA PROPOSED BUDGET

- **Action Item:** Approval of 2009-2010 NYSPHSAA Budget of \$1,803,673.00 (-7.4%). **Approved** / Vote 22-0

Championship Advisory Committee (CAC)

- **Action Item:** Three (3) person officiating crews in the Girls State Soccer Championships beginning in the 2010-2011 school year. **Approved** / Vote 16-2
- **Action Item:** Ice Hockey Committee presented a proposal to the CAC for classification by enrollment. This would be for the 2010-2011 season. **Approved** / Vote 18-0

- **Action Item:** Change in the Boys Lacrosse schedule format beginning in the 2011 season. **Approved** / Vote 18-0
- **Action Item:** Use of "top" officials from the completing Sections in Boys Lacrosse beginning with the 2010 season if both Sections agree. **Tabled until August Meeting. Need future discussion with Sections.**
- **Action Item:** Boys & Girls Swimming & Diving qualifying standards will be given a one year extension to be an average of 3 years for individual events and 4 years for relay events. The fastest time will be adopted. **Approved** / Vote 22-0.
- **Spring Championships – 2009**
 1. The Federation Golf Championships will be held on Sunday, June 7, 2009 at Mark Twain Country Club in Elmira (4).
 2. The East Semi-finals in Boys Lacrosse will be played at Middletown High School (9).
- **Next meeting** of the CAC will be Wednesday, April 22, 2009 at 9:00am via conference call.

State Championships/Regionals 2009-2010

- **Action Item:** Approval of Championship venues. **Approved** / Vote 22-0
 1. Girls Swimming and Diving at Webster Schroeder (5)
 2. Boys & Girls Bowling at Mardi Bob Lanes, Poughkeepsie (9)
 3. Boys Volleyball winter regional at Whitesboro High School (3)
- **Action Item:** Approval is requested for 2009-2010 Intent to Participate, as per NYSPHSAA Constitution, Article V,5. **Approved** / Vote 22-0

State Sports Coordinators

- **Action Item:** Approval is requested for the following appointments.
 1. Rich Bullis as Assistant Rifle Coordinator through August 31, 2010. **Approved** / Vote 22-0
 2. Patrick Ryan as Assistant Girls Swimming & Diving Coordinator through August 2010. **Approved** / Vote 22-0

Scholar/Athlete Team Award

- The Winter 2008-2009 program results are as follows:
of teams (1,850), # of schools (523), # of athletes (19,384)
- Instructions and application forms are only available online.
- The spring 2008-09 sports season deadline is Fri, May 15, 2009. Required filing continues to be electronic.
- School of Distinction Award Applications, in order to be placed on the NYSPHSAA "Academic Honor Roll", are to be completed following the Spring 2009 deadline and must be received no later than June 30, 2009.

New Association Logo

- **Action Item:** Request adoption of a newly designed Association logo for use in all correspondence, web site, marketing, and all other materials promoting and branding NYSPHSAA. **Approved** / Vote 22-0
Rational: The current Association logo was created in the late 1940's and does not portray a dynamic, modern representation of our organization. A new logo would give our brand more appeal to the general public in our marketing campaigns. Further, the newly designed logo options are simplified like most other state association logos and related organizations, and eliminate the busy-ness and static our logo presents to the eye.

NYS Federation of Secondary Schools Athletic Association

- The next meeting will be held on Thursday, May 14, 2009.

Officials Coordinating Federation Report

- Spring meeting is scheduled for May 3, 2009 at 9am at the Holiday Inn, Carrier Circle, East Syracuse, NY.

NFHS Student Leadership Conference

- July 16-19, 2009 – Indianapolis, IN
- Application deadline has been extended: Friday, May 8, 2009.

- All expenses for the student-athletes are covered by the NFHS through a grant by T-Mobile.

Sports Committees

- **Action Item:** **Field Hockey** – Overtime procedure – If a player is yellow carded in the overtime procedure the offending team will play shorthanded. This is the same procedure that is followed during regulation. **Approved** / 18-0
- **Action Item:** **Track & Field** – Permission to include the 5000M run on the list of approved events. If permission is granted, an athlete would be limited to the 5000M and not be eligible for any other event during that meet. **No Motion – no support for this at this time!**
- **Action Item:** **Boys Volleyball** –
 1. Request for a Boys Volleyball Championship beginning November 20, 2010. (Cicero North Syracuse will host). **Approved** / Vote 22-0 Sections must commit by January 2010.
 2. Rule Modification Request: Center Line – A player may touch the opponent's court with hand(s) or feet, provided some part of the hand(s), foot/feet remain either in contact with or directly above the center line, and the penetration does not interfere with the opponents play. **Approved** / Vote 22-0
- **Action Item:** **Football** –
 1. **Change to the practice regulation:** The first day of practice must be non-contact, without the use of protective pads and blocking devices. Helmets may be worn. The next four days provide a transition from the conditioning phase to full contact. During this phase, players are permitted to wear a helmet and shoulder pads. Blocking dummies, sleds and similar devices are permitted. During this phase, player to player tackling drills, team scrimmaging, running full contact plays, etc. are not permitted. The following six days consist of contact practice with full protective equipment and the use of all training devices. Four additional practices must be completed by the individual and team prior to the first contest. Scrimmages may commence after 11 practices have been completed by the individual and team. **NOTE:** For any violation of this rule, the head coach will be suspended from the next regularly scheduled contest. The coach may not be present at the game site nor communicate in any manner during the contest with any person present at the site. Not being present at the site means the disqualified coach is not present in the locker room, on the sidelines, in the stands or site area before, during or after the game. **TABLED for further discussion because it went against the Safety Committee recommendation.**
 2. **Permission for a 10th Game:** With Section approval, teams not participating in Sectional Football Championship play may participate in a 10th game as part of a Section sponsored/approved contest. (i.e.; Bowl game or Championship Cup Game). **Denied** / Vote 16-6

Modified Committee

- **Action Item:** Recommend the following sport coordinators: Pat Levy (Section 1) boys and girls tennis, James Miller (Section 5) girls basketball coordinator and Matt Wood (Section 4) to modified boys and girls soccer. **Approved** / Vote 18-0
- **Action Item:** Football pilot program be extended with section approval through the 2009 season. **Approved** / 18-0
- All sections are reminded that if they participate in any of the experiments that were approved at the October or January Executive Committee, schools are required to return surveys to their sectional representative, so that the Modified Committee can evaluate the data collected.
- The next meeting of the modified committee is scheduled for April 3, 2009 at the NYSPHSAA office. If anyone has any items they wished to have discussed, should contact their sectional representative or Jim Rose or Mira Martincich.

Handbook Committee

- **Action Item:** **Representation Regulation:** To add the following – NOTE: For the sports of golf and girls gymnastics, a waiver of the Representation Standard may be granted by the NYSPHSAA Executive Director when a student has qualified for participation in the current school year's NYSPHSAA championship event and has subsequently transferred to a NYSPHSAA member school. The athlete must meet all other eligibility standards, including transfer, to receive the waiver. **Approved** / Vote 16-0
- **Next meeting:** April 22, 2009 – Wednesday – Conference Call / 9:30am

Safety Committee

- **Action Item:** The Wrestling Advisory Committee is recommending nine (9) changes to the Minimum Weight Certification Program. **Approved** / Vote 18-0
 1. Assessors will be able to practice on available student athletes, with the provision that no information will be shared with anyone during or after the training session. Section consultants will be able to provide instruction to the assessors during the training session.
 2. In the assessor and school handbooks the sentence under **weight** on page 6 will read, "A certified digital scale (certified at the beginning of the school year) must be available".
 3. In the assessor and school handbooks the sentence next to **Record Weight:** on page 6 will read, "An approved assessor must weight each wrestler."
 4. The Contract for Determination of Body Composition by Hydrostatic Weighing (underwater) will have the following two changes.
 - a. The first sentence of the third paragraph will read, "**Dry body weight will be taken at the site.**"
 - b. The athletic director signature will be added to the bottom of the form. The signature of the athletic director is required.
 5. The minimum weight of a wrestler should be added to the team form (if the program can accommodate)
 6. The hydrostatic testing results should be added to the website (if the program can accommodate).
 7. The actual weight of the wrestler on the day of the assessment or the appeal will be used if the wrestler passes the hydration test.
 8. The section consultants will verify if an assessor has worked a centralized site over the past three years.
 9. Athletic Directors and assessors do not need to send their verification forms into the section coordinator or sectional consultant. All the information can be viewed on-line. Athletic directors are still required to send their forms to their opponents.
- **Action Item: Track & Field Proposal** – Supports the request from the Outdoor and Indoor Track & Field Committees to allow students to wear wristwatches in **practices only**. **Approved** / Vote 18-0 (effective immediately)

Sportsmanship

- **Action Item:** Change language under Standard 27 to read, "A coach or player who receives a *disqualification* penalty (ejection) during a contest shall not participate in the next regularly scheduled contest". The same language would be changed for a second and third disqualification penalty. **Approved** / Vote 18-0
- **Action Item: Appeals of Sportsmanship Program** – The committee discussed situations that may arise when a student athlete is misidentified as the rejected player by an official. The committee would like to make the following recommendation. With section approval, a school may appeal the penalty of our sportsmanship rule, only if the player has been misidentified, using an appeal process established by the section. The school must be able to identify the student athlete that should serve the penalty of our sportsmanship rule. The use of video tape may be used with section approval. **TABLED / sent to Council for re-wording.**
- **Action Item: The Sportsmanship Ejection Free Program** – Permission to find a sponsor for this program to go forward with their data collection. **Approved** /Vote 18-0

Corporate Sponsorships

- **American Dairy Association** - Has verbally agreed to a one-year contract for \$23,000-\$24,000 plus sponsorship of an eligibility poster for \$6,000-\$7,000 that we intend to distribute to schools at next year's Athletic Director workshops.
- **CSG** – Sponsored today's Executive Committee meeting luncheon. They sponsor our wrestling state championships.

Sport Season Committee

- In the process of collecting missing surveys.
- Expand NYSPHSAA Participation Survey to include:
 - 1) Mixed Competition participation
 - 2) Participants and teams competing outside of sport season
 - 3) The participation survey and sport season survey will be completed prior to the next conference call. If needed, the Sport Coordinators of any sport being considered for a change will be invited to the next meeting.
 - 4) A "talking points" document will be drafted when needed.
- Next Meeting: Spring 2009

Outside Agency

Encourage your schools to call the state office when they are considering competing against schools from outside the state.

Coaching Clinics

- Cheerleading May 15, 2009 Holiday Inn - Syracuse
- Soccer May 29, 2009 Hall of Fame – Oneonta

Rule Books

- Order rule books through the NYSPHSAA website on the on-line store. Concerns or questions contact Todd Nelson or Eileen Davis at (518) 690-0771.

Senior All-Star Contests

- 03-21-09.....Silver Hoops Sr. All-Star Contest-B/G Basketball
- 06-11-09.....Section 6 Sr. All-Star Contest-Baseball

Combining Of Schools

Section VI

- Ripley & WestfieldTrack & Field

Life Of An Athlete Committee

- Year “5” Putting it all Together Stakeholders Unity presentation for Section VI will be scheduled for May 4, 2009.
- Next meeting is scheduled for May 18, 2009 at the NYSPHSAA offices with a planning meeting scheduled on Sunday, May 17 at the NYSPHSAA offices at 6pm.

Student Leadership

- The NFHS Student Leadership Conference will be held July 16-19, 2009 in Indianapolis, IN.
- Year 5-Putting it all Together: Stakeholders Unity – Presentation for section 6 is scheduled for May 4th. The DVD's for Year 5 have arrived and are available at the NYSPHSAA office.
- All expenses for the student-athletes are covered by the NFHS through a grant by T-Mobile.
- Next meeting is scheduled on Sunday, May 17th at the NYSPHSAA offices at 6pm.

NYSED – Physical Education /Athletics :Proposed Commissioner’s Regulation Changes

- The proposed changes to the Regulations of the Commissioner will go before the Board of Regents for a final vote at their June meeting to be effective in July.
- Summary of proposed changes:
 1. Required Instruction: Schools with grades 5 and 6 in a middle level building will have the choice to follow either the secondary days/times (Days: 3x one semester, 2x the other semester or every other day – Time: unit of study which must be an average of 90 minutes per week minimum) for these grades **OR** the elementary days/times (Days: 3x a week for a minimum of 120 minutes per week).
 2. Coaching Requirements:

ALL (other than PE) teacher-coaches and non-teacher coaches, whether paid or non-paid must follow the regulations: FA/CPR and completion of the required coaching courses*:

 - i. Philosophy, Principles and Organization of Athletics must be completed within two years of appointment.
 - ii. Health Sciences Applied to Coaching and Theory & Techniques of Coaching (that is specific to the sport coached) must be completed within five years of appointment.
 - iii. An extension of two additional years to complete the remaining two courses may be applied for to SED for appropriate reasons.
 - iv. Coaches who have had a lapse in service (military leave, maternity leave, or accident/illness) and have not completed the coaching courses, may request an additional extension of time (max. of 2 years) to complete the courses upon returning to coaching.
 3. 5th Year of Athletic Eligibility: This section has been revised to require the chief school officer to provide documentation on how the “accident, illness or other similar circumstances beyond their control” has resulted in additional semester(s) for the athlete to complete their requirements for graduation.

*Note: The child abuse workshop, violence abuse workshop, and fingerprinting are not coaching requirements but appointment/employment requirements by Education law and will be required of non-teacher coaches when they apply for a Temporary Coaching or Professional Coaching License (a coach applying for a PCL must possess 3 TCL's in the sport before they may apply for a PCL).

Temporary and Professional Coaching Certificates – Application Process Changes

To ensure that qualified non-teacher coaching applications are accurately reviewed for issues of moral character, certification revocations, and fingerprint clearance, the State Education Department – Office of Teaching Initiatives will be processing all Temporary and Professional Coaching certificate applications through the TEACH system. The reasons for doing this are the following:

1. The issuance of certificates/licenses through the TEACH system incorporates several important safeguards. Before a credential can be issued, the individual applicant's identifying information is checked against data in TEACH regarding:
 - a) disciplinary action against a teaching license;
 - b) active OSPRA investigations; and
 - c) loss of a teaching credential in another jurisdiction.
2. Incorporation of coaching license data on the TEACH system makes it more complete for parents and the general public to confirm school district employees are properly credentialed.
3. The coaching licensure application process can gain the efficiencies of the TEACH system:
 - a) Online application (data entry by the applicant)
 - b) Credit card payment
 - c) Online status checks

Selection/Classification

Please remember to include the required forms if you are applying for a selection and classification waiver to SED for an athlete. Also include your email address somewhere on the forms if you want a quick response, otherwise it will come via U.S. Mail. The following forms need to be mailed or faxed (518-473-4884).

- a) Individual Athletic Profile Form
- b) Special Approval Request Application
- c) Special Case Form (only if athlete is rated below required standard)

Mixed Competition

- Mixed Competition Guidelines are now on the PE web page. www.emsc.nysed.gov

Budget and Finance Committee

- **Action Item:** The committee is recommending an increase of 30 cents to the transportation reimbursement. The reimbursement would go from \$1.00 to \$1.30 per mile. **Approved** / Vote 22-0

Championship Ticket Prices

- **Action Item:** For the 2009-2010 year increase the ticket price of the Girls Basketball Tournament from \$8.00 to \$10.00 / same as the boys. **Approved** / Vote 20-2

NYS Coaches Association

- Annual NYSPHSAA Coaches section Conference will be held November 2009 at the Turning Stone Resort, Vernon, NY

Discussion Items for Sections

- **Section 6 Requests**
 - 1) Request to start Modified Football on August 24th. **Approved** / Vote 21-1 (**Modified Chairperson need to bring this up at the State Modified Committee for future permanent approval**).
 - 2) Permission for a 10th football game for the Buffalo City Schools Harvard Cup Championships. **Approved/Vote 15-7**
 - 3) To bring up for re-visiting the topic of the reduction of games. **Discussion item as a Cracker Barrel Session at the August meeting. (Section 6 & 2 asked for this to be added)**

Action Items – August 2009 Meeting

None at this time!

ATHLETIC COUNCIL MEETING May 20, 2009 – Agenda item 9.5

NOMINATIONS FOR SECTION VI POSITIONS (as of May 15, 2009)

Section VI Girls Rep to the Central Committee

The 4-year term to expire 8/31/13 will be appointed on 5/20/09. Nominees:

Cindy Bullis, Lew-Port (incumbent)

Fall Sports Chairpersons

The 3-year terms to expire 6/30/12 will be appointed on 5/20/09.

<u>Sport</u>	<u>Nominee</u>	<u>Nominated by:</u>
Cross Country-B:	Mike Janisch, Silver Creek	Incumbent
Cross Country-G:	James Zubler, Frontier	Incumbent
Field Hockey:	Judith Otto, Barker	Incumbent
Football:	Charles Funke, ECIC	Incumbent
Football Asst.:	Chuck Amo, Hamburg	Incumbent
Gymnastics-B:	Joseph Buscaglia, Williamsville	Incumbent
Gymnastics-G:	Donna Aquino, Lancaster	Incumbent
Soccer-B:	<u>Written ballot will be required:</u>	
	1) Art Jaspe, N.Tonawanda	Incumbent
	2) Todd Marquardt, Kenmore West	NFL league
Soccer-B Asst.:	John Luce, Allegany Limestone	Boys Soccer Committee
Soccer-G:	Chris Durr, Williamsville East	Incumbent
Soccer-G Asst.:	Joanne Fildes, Amherst	Incumbent
Swimming-G:	Bruce Johnson, Frewsburg	Incumbent
Tennis-G:	No nominations as of 5/15/09	
Volleyball-B:	Walt Stefani, Orchard Park	Incumbent
Volleyball-G:	<u>Co-Chairs:</u>	
	Debby Schrufer, Frontier	Incumbent
	Sue Pernick, Lancaster	Incumbent

Spring Sports Chairperson

The 3-year term to expire 6/30/10 will be appointed by the Athletic Council if received by 3/25/09 or by the Executive Committee when the nomination is received.

Softball Co-Chair No Nominations

Program Committee Chairperson

No term.

No nominations received

NORTH: Buffalo, ECIC, NFL, NO, MM
2009-2010 TIMELINE for schedules and assignment of officials

Section office tasks in green

FINAL COPY 4/20/2009

	Fall	Winter	Spring
Delete prior year schedules	Apr. 6	June 22	June 22
Reset the strength of teams (to 5 in the North)	Apr. 13	July 13	July 13
Enter fees for the upcoming year	Apr. 13	July 13	July 13
Officials Rankings from coaches/chairs due	Fri. Apr. 17, 2009	Fri. Aug. 21, 2009	Fri. Dec. 18 , 2009
Subassigners begin review of rosters in thearbiter for accuracy* Changes must be reported to the Section office.	Fri. Apr. 24, 2009 Soccer only: May 1	Fri. Aug. 28, 2009	Fri. Dec. 18 , 2009
Draft schedules complete	Fri. May 1, 2009	Fri. Sept. 4, 2009	Fri. Dec. 18 , 2009
Reset ALL officials to NOT-ready	May 8	NA	NA
Email officials with instructions to register	May 8	Sept. 11	Jan. 15
Final schedules complete including non-league games Import of schedules to TheArbiter begins	Fri. May 15, 2009	Fri. Sept. 18, 2009	Fri. Jan. 15, 2010
Officials registered & availabilities listed*	Fri. May 22, 2009	Fri. Sept. 25, 2009	Fri. Jan. 29, 2010
Final date: ALL schedules must be in TheArbiter	Fri. May 22, 2009	Fri. Oct. 2, 2009	Fri. Feb. 5, 2010
Varsity & JV assignment of officials begins	Tues. May 26, 2009	Mon. Oct. 5, 2009	Mon. Feb. 8, 2010
Pre-Round Table: Review & finalize selections	Fri. May 29, 2009	Fri. Oct. 9, 2009	Fri. Feb. 12, 2010
Assignments adjusted in thearbiter (where necessary)	Mon. June 1, 2009	Tues. Oct. 13, 2009	Tues. Feb. 16, 2010
Assignments released to the OBR's for 72-hour review	Thur. June 4, 2009	Thur. Oct. 15, 2009	Thur. Feb. 18, 2010
Round Table (with OBRs) to finalize assignments	Mon. June 8, 2009	Mon. Oct. 19, 2009	Mon. Feb. 22, 2010
Publish assignments (4 days to accept)	Mon. June 8, 2009	Mon. Oct. 19, 2009	Mon. Feb. 22, 2010
Publish modified assignments	TBA	TBA	TBA
FOOTBALL assignments completed by L.Michael, A.Feser	Fri. June 19, 2009		
FOOTBALL assignments in thearbiter	Fri. July 10, 2009		
Deadline for Round Table (Officials Contract p.13)	June 15	November 15	March 15
ECIC Modified begins	TBA	TBA	TBA
NFL Modified begins	TBA	TBA	TBA
NO Modified begins	TBA	TBA	TBA

* Dates in the timeline for officials are standard across the Section.

SOUTH: Cattaraugus & Chautauqua
2009-2010 TIMELINE for schedules and assignment of officials

Section office tasks in green

FINAL COPY 4/27/2009

	Fall	Winter	Spring
Delete prior year schedules	Apr. 6	June 22	June 22
Enter fees for the upcoming year	Apr. 13	July 13	July 13
Subassigners begin review of rosters in thearbiter for accuracy* Changes must be reported to the Section office.	Fri. Apr. 24, 2009 Soccer only: May 1	Fri. Aug. 28, 2009	Fri. Dec. 18, 2009
Reset ALL officials to NOT-ready	May 8	NA	NA
Email officials with instructions to register	May 8	Sept. 11	Jan. 15
Draft schedules complete	Fri. May 8, 2009	Fri. Sept. 18, 2009	Mon. Jan. 4, 2010
Final Girls Volleyball schedule complete including non-league games. Import of GVB to TheArbiter.	Fri. May 15, 2009	NA	NA
Officials registered & availabilities listed*	Fri. May 22, 2009	Fri. Sept. 25, 2009	Fri. Jan. 29, 2010
GVB assignments from Group 30** must be complete	Tues. May 26, 2009		
Final schedules complete including non-league games Import of schedules to TheArbiter begins	Fri. May 29, 2009	Fri. Oct. 2, 2009	Fri. Jan. 29, 2010
Final date: ALL schedules must be in TheArbiter	Fri. June 5, 2009	Fri. Oct. 16, 2009	Fri. Feb. 19, 2010
Varsity & JV assignment of officials begins	Mon. June 8, 2009	Mon. Oct. 19, 2009	Mon. Feb. 22, 2010
Publish assignments (5 days to accept)	***	***	***
Publish modified assignments	***	***	***
FOOTBALL assignments completed by L.Michael, A.Feser	Fri. June 19, 2009		
FOOTBALL assignments in thearbiter	Fri. July 10, 2009		
Chautauqua Modified begins	TBA	TBA	TBA
Cattaraugus Modified begins	TBA	TBA	TBA

* Dates in the timeline for officials are standard across the Section.

** Assignments from WNYGVOA (Group 30) to Ellicottville, Hinsdale, N.Collins, Portville and W.Valley

*** Dates to be set by Southern Tier assigners

Section VI Concussion Management Team
Meeting Minutes
March 26, 2009

Attendance:

John Baker PhD

John Leddy MD

Dennis Fries

Karen Roehling ATC, Dawn Springer NP,

Dennis Kwaczala and Keith Bender, Erie 1 Risk Management

Bob Dinse, Tim Marong

Dr. Leddy and Dr. Baker have received a grant from the Buffalo Sabres to promote awareness of Concussion Management and Post Concussion Syndrome. They are looking to create a video that can be accessed on-line for use by schools, coaches, nurses etc.

Dennis mentioned that 2 DVDs already exist entitled *Heads-Up* that promote concussion awareness and these DVDs were distributed to all state public high schools. Sideline Cards with concussion management information was also distributed to all schools with the instruction that these cards should be placed in all first aid kits used by coaches.

The University of Buffalo South Campus operates a Concussion Clinic open to any family/child who needs help with a head injury. We will investigate if any clinic of this type exists in the Southern Tier. Keith mentioned that the Hamet Medical Center in Erie PA might offer this service. He will investigate.

The initial push of the committee is to develop a protocol to be used by all Section VI Schools when a head injury/ possible concussion is suspected, to review that protocol with Athletic Directors, to disseminate that protocol to all school districts, and to assist school districts in setting up Concussion Management Teams in their respective schools.

A plan was formulated for the May 11th Safety Workshop to be held at Erie 1 BOCES in the afternoon. The Section Committee will be introduced. The committee will administer a Concussion Quiz based on our two previous workshops held in 2007, and 2008. A protocol for use when a concussion is suspected will be reviewed and distributed, and the make-up of School based concussion management teams will be reviewed. Keith Bender will also review the New York State Coaches' requirement for First Aid/CPR.

We will meet next at Erie 1 BOCES 1:00 P.M. May 11, 2009

Submitted by T. Marong

Athletic Council Meeting May 20, 2009 - Agenda Item 9.10

SECTIONAL/ INTERSECTIONAL COMMITTEE REPORT

Chairperson: Bob Dinse

May 2009

**ACTION ITEMS FOR THE ATHLETIC COUNCIL
Recommended by the Sectional Intersectional Committee**

- 1.3 Approve girls lacrosse as a federated sport and the proposed alignment for 2010.
http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/LaxG_fed_alignment_2010.pdf
- 2.2 Approve the format change for boys basketball sectional brackets.
Page 4 of: <http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/BaskBpre.pdf>
- Approve the continuation of the open tournament format for all team sports.
- Approve maintaining the current financial policy for boys and girls basketball:
http://www.section6.e1b.org/11391049112839570/lib/11391049112839570/BG_Bask_Financial_Procedure_08-09.pdf
- Approve Maple Grove's request to play an independent schedule in boys basketball.
- 4.1 Approve the boys soccer request to play two 10-minute sudden victory overtime periods during the regular season in order to decide the winner.

INFORMATION ITEMS

- 1.1 Football: Direction was given to the Boys and Girls Rep on the Central Committee regarding how to vote on the proposals from the State Football Committee.
- 6.0 Venues approved:
- Field Hockey 2009 – Amherst HS for semis and Medina HS for finals and regionals
 - Girls Basketball 2010 - ECC for finals

ATHLETIC COUNCIL May 20, 2009 - Agenda item 9.10

GIRLS LACROSSE – Federated Divisional Alignment Proposal

Submitted by Sportchairs Janet Battaglia and Rick Schmitt 4/28/09

The two league reps met with the section co-chairs to discuss league alignment for Girls lacrosse for the 2009-2010 season. Federated by the numbers and based on BEDS for next year, the alignment would look like this:

Based on the 09-10 BEDS, the breakdown by classes would be:

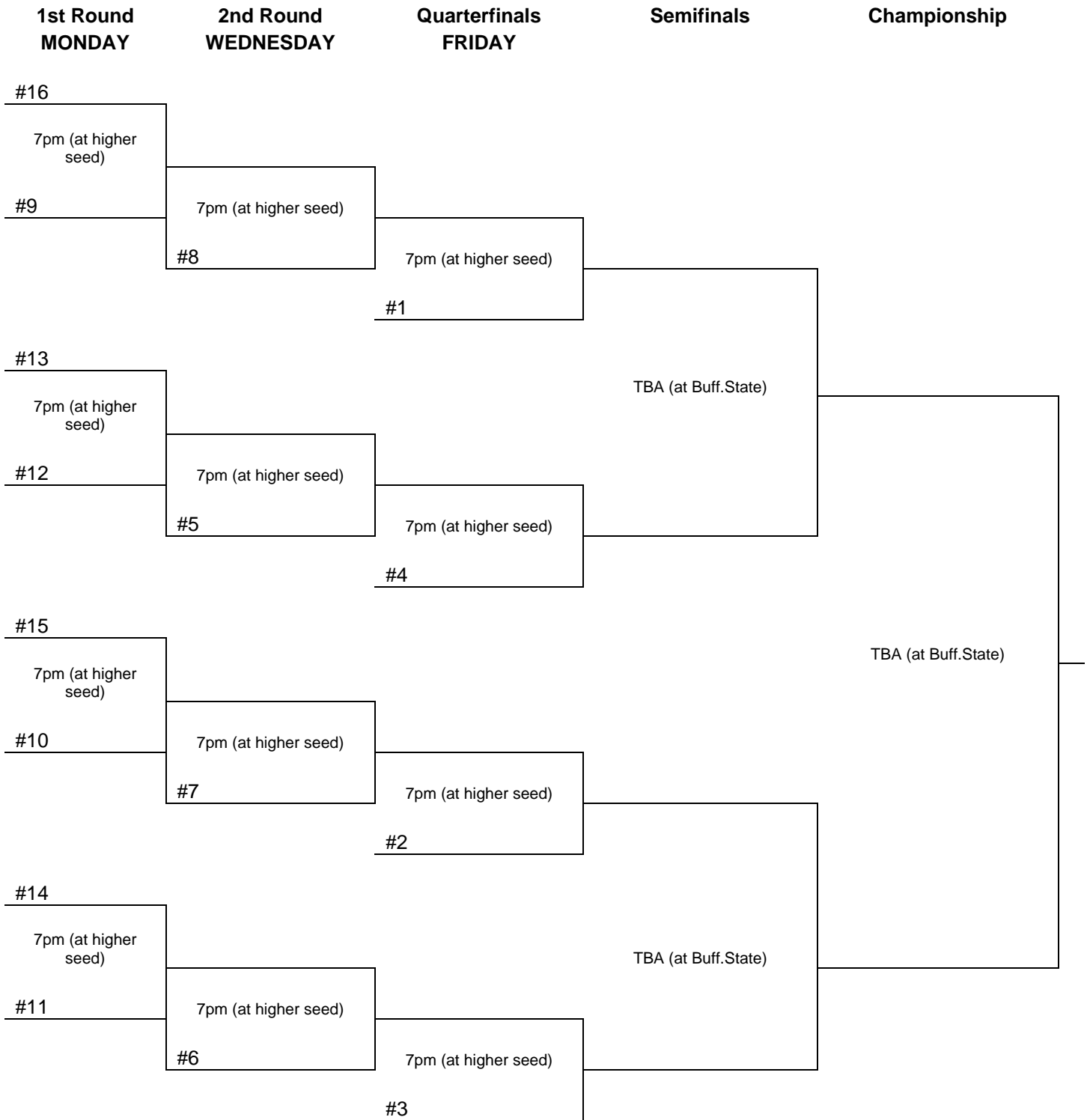
- A: NF, Lancaster, Lockport, Frontier, OP, Clarence
- B1: NT, WSW, NW, Will North, Hamburg, Sweet Home
- B2: GI, Will South, Will East, West Seneca East, Lakeshore, Iroquois
- C: Amherst, East Aurora, Springville, Eden

That puts us 22 schools in 4 divisions all by size and no crossover of classes. All teams have equal opportunity to gain power points. Each division has 6 schools with the exception of C – which has four.

The schedule would be that each team plays each other twice in a season and adds their own non leagues.

As and Bs each would have 10 division games – add 6 non-leaguers;
Cs would have 6 – add 10 non leaguers.

2010 Section VI Boy's Basketball Championship



**SECTION VI FINANCIAL PROCEDURE
BOYS AND GIRLS BASKETBALL ONLY**

(adopted 9/97, updated 6/06, 9/07, 10/08)

*** PLEASE NOTE **UPDATE TO POLICY** ***

For Pre-Quarters, Quarters and Semi's at a home school site :

Schools MUST charge admission. Home school pays administrative expenses. Section VI will reimburse the school for administrative expenses. **Officials will be paid by the Section VI office.**

The Game-Site Chairperson will submit within 5 business days:

1. The completed Financial Report (see Forms page 1) and
2. A check for total gate receipts payable to Section VI, NYSPHSAA, Inc.

Mail to: **Treasurer, Section VI, 355 Harlem Rd., W. Seneca, NY 14224**

For Finals, Contests at Neutral Sites or Contests in tournament format:

Section VI will pay all personnel, **both administrative and officials.** All personnel must have Name, Complete Address, Social Security Number, Duty and Signature.

The Game-Site Chairperson will submit within 5 business days:

1. The completed Financial Report (center insert) and
2. A check for total gate receipts payable to Section VI, NYSPHSAA, Inc.

Mail to: **Treasurer, Section VI, 355 Harlem Rd., W. Seneca, NY 14224**

The Game-Site Chairperson will mail a copy of the Financial Report to the Sport Chairperson.

NOTE:

Officials are to be paid as per the Officials Agreement 2007-2010, Fee Schedule (Appendix E) or www.section6.e1b.org click on Officials, Fee Schedule. Officials assigned outside their "Geographic Area" will receive a \$20.00 premium for all Sectional Games.

SECTIONAL/INTERSECTIONAL MINUTES

April 29, 2009

Items highlighted in yellow are reminders to the responsible parties. Green when complete

Attendance (* indicates present)

Sect/Intsect: Catt: P.Ksionzyk* Chaut: B. Drake* ECIC: T. Slade*
NO: B. Stedman* NFL: P. Burke* Buff: D.Thomas*

Section: R.Dinse*, L.Ratajczak*, T.Cowan, D.Scholla*, C. Bullis*

Sportchairs: Chuck Funke*-Football, J.Walker-B.Basketball,L.Kaminsky-G.Basketball,J.Graczyk-B.Swimming,
J.Battaglia-G.Lacrosse, R.Schmitt-G.Lacrosse

1.0 Sports concerns:

1.1 Football: C.Funke requested direction for the vote on the state football committee's recommendations. (attached)

Item 1: This item was divided into 2 issues:

a) Change to practice regulation – All agreed -> vote **YES**

b) The penalty for violation – 4 yes, 1 no, 1 abstain -> vote **YES**

Item 2: Permission for a 10th game. There was much discussion and concern. It was agreed that an email would be sent to the Athletic Council members to determine the vote.

Item 3: Modified Football - All agreed -> vote **YES**

1.2 Boys Swimming- J.Graczyk addressed the concerns from the March meeting regarding congestion on the deck at sectionals. At the ECC pool, the Section does not have exclusive use of the pool area and cannot control the presence of non-participants. He noted that this was not a problem for the boys swim committee. It was agreed that the issue of crowd control should be the Sportchair's responsibility.

1.3 Girls Lacrosse: J.Battaglia and R.Schmitt reviewed the committee's proposed alignment in girls lacrosse (see linkbelow) as a federated sport for 2010. They clarified that the 4 divisions are for scheduling only and there would be 3 classes in sectional competition. As sportchairs they could facilitate setting up an initial 2010 schedule including non-league contests at a post-season meeting of coaches. **Motion to support federating girls lacrosse and the proposed alignment for 2010 CARRIED Stedman/Burke**

RECOMMENDATION (Action item for AC 5/20/09):

Approve girls lacrosse as a Federated sport and the proposed alignment for 2010

http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/LaxG_fed_alignment_2010.pdf

2.0 Open tournaments: The concept of the open tournament and the Section championship philosophy (excellence vs. participation) was reviewed with consideration of the following:

2.1 The Finance Committee's recommendation: *Consider an open tournament if review of a new format with a "qualifying round" indicates potential for restoring quality competition. Participating districts would be responsible for costs associated with the "qualifying round".*

2.2 Input from the Sportchairs: The majority of Sportchairs are in favor of the open format. Survey results (attached) were reviewed. J.Walker, B.Basketball Chairman presented his report:

Boys Basketball Pre-Season Report- Items 1 & 2: The boys committee has done their best to maximize participation while keeping costs to a minimum. To address the issue of unbalanced competition, a format change for boys basketball sectional brackets was developed. All agreed that the format has definite potential for quality competition in a qualifying round of an open tournament.

RECOMMENDATION (Action item for AC 5/20/09):

Approve the format change for boys basketball sectional brackets. Page 4 of:

<http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/BaskBpre.pdf>

Approve the continuation of the open tournament format for all team sports.

All Sportchairs will be asked to review the new format and report back to this committee regarding the possibility of using the format in their sport.

Boys Basketball Pre-Season Report- Items 3 & 4: The financial impact to the Section for a qualifying round is minimal for boys basketball. The financial impact to the districts that choose to participate is zero when they host a contest. Returning the financial responsible to districts for a qualifying round in boys basketball will create additional costs for districts. **Motion to not support the proposal that districts would be responsible for costs associated the "qualifying round" CARRIED Slade/Thomas.** The current basketball financial policy should be maintained.

RECOMMENDATIONS (Action item for AC 5/20/09):

Approve maintaining the current financial policy for boys and girls basketball:
http://www.section6.e1b.org/11391049112839570/lib/11391049112839570/BG_Bask_Financial_Procedure_08-09.pdf

The CCAA approved Maple Grove playing an independent schedule in boys basketball 09-10.

RECOMMENDATION (Action item for AC 5/20/09):

Approve Maple Grove's request to play an independent schedule in boys basketball in 2009-10.

3.0 Information for your leagues: AC action items for the May meeting to date include:

- 3.1 Finance Committee recommendations in the 4/21/09 meeting minutes are posted:
<http://www.section6.e1b.org/1139104911730900/blank/browse.asp?a=383&BMDRN=2000&BCOB=0&c=52864>
- 3.2 Appointments to Section positions: nominations are posted (above link)
Note David Coates resigned as girls tennis chair. There are no nomination to date.
- 3.3 Combining Schools for fall sports must be approved at the May meeting.

4.0 Sports Reports are posted on the website:

<http://www.section6.e1b.org/1139104911730900/blank/browse.asp?a=383&BMDRN=2000&BCOB=0&c=52864>

- 4.1 Pre-season Fall sports (Due in March but not received in time) :
 - a) G.Soccer, G.Swim, G.Gym, G.Volleyball – no issues
 - b) B.Soccer:

RECOMMENDATION (Action item for AC 5/20/09):

Approve Boys soccer request to play two 10-minute sudden victory overtime periods during the regular season in order to decide the winner.

4.2 2009 Post-season Winter: There were no issues.

4.3 2010 Pre-season Winter:

- a) Boys Basketball requests: See item 2.2
- b) Girls Basketball requests:
 - The cost for ECC was reduced in 2009. The cost for finals averaged \$213/game. Attendance could not have been accommodated at a high school facility. **Motion to approve the use of ECC City for girls basketball in 2010 CARRIED Burke/Slade**
 - The fee schedule for Sportchairs includes a \$100 stipend for "Sectional basketball assigner". Boys basketball has used an assigner for many years. Girls basketball can appoint one.

5.0 Fall Handbooks: No updates have been received from Sportchairs to date. A version of the 2009-10 handbook with Section updates and changes as per pre-season reports has been sent to: Cross Country, Field Hockey, Football, B&G Gymnastics, G.Soccer, G.Swimming. **Sportchairs will be reminded to send in updates as soon as possible.**

6.0 **VENUES**

- 6.1 Field Hockey: J.Otto received verbal affirmation from Amherst. The cost for semis, finals and regionals (12 games over 5 days) was projected under \$1500 however dates are unavailable for finals and regionals. Written proposal from Medina- approx cost 16hrs @ \$40 total \$640 (no lights needed) **Motion to approve semis at Amherst (6 games) and finals and regionals (6 games) at Medina CARRIED Stedman/Burke**
- 6.2 Girls Basketball: See item 4.3b
- 6.3 As per the By-Laws Item 4.2.2.5, a duty of the Sectional/Intersectional committee is to *Review and approve all venues and contracts for sectional competition.* **Committee members and Fall Sportchairs are reminded to review the Post-season calendar for fall sports -> (attached)**

7.0 New Business

- 7.1 Girls Ice Hockey: A committee created to evaluate the possibility of Federated Girls Ice Hockey in Section VI will make a recommendation in the future to the Superintendents of districts participating in the boys Ice Hockey Federation.
- 7.2 DATES FOR 2009-10 teleconference meetings 9:00am- noon:
Sec/Intersectional: Wed.Sept.2, Wed.Oct.28, Thurs.Jan.7, Thurs.Mar.4, Thurs. May 6

NEXT MEETING:

Wed. September 2, 2009 at 9:00 am via teleconference.

FOOTBALL COMMITTEE MEETING
March 30, 2009

The Football Committee is recommending the following:

Change to the practice regulation:

The **first day** of practice must be non-contact, without the use of protective pads and blocking devices. Helmets may be worn.

The **next four days** provide a transition from the conditioning phase to full contact. During this phase players are permitted to wear a helmet and shoulder pads. Blocking dummies, sleds and similar devices are permitted. During this phase player to player tackling drills, team scrimmaging, running full contact plays, etc. are not permitted.

The **following six days** consist of contact practice with full protective equipment and the use of all training devices.

Four additional practices must be completed by the individual and team prior to the first contest. Scrimmages may commence after 11 practices have been completed by the individual and team.

NOTE: For any violation of this rule, the head coach will be suspended from the next regularly scheduled contest. The coach may not be present at the game site nor communicate in any manner during the contest with any person present at the site. Not being present at the site means the disqualified coach is not present in the locker room, on the sidelines, in the stands or site area before, during or after the game.

Permission for a 10th Game:

With Section approval, teams not participating in Sectional Football Championship play may participate in a 10th game as part of a Section sponsored/approved contest. (i.e.; Bowl Game or Championship Cup Game).

Modified Football

The Football Committee is requesting the Modified Football Coordinator attend all Football Committee meetings to provide appropriate feedback.

SPORTCHAIR SURVEY ON THE OPEN TOURNAMENT CONCEPT

Results April 28, 2009

Sportchairs in favor of Open Tourn:

- Boys Soccer-A.Jaspe: Keep the open tournament. It helps to keep the interest of the less-successful teams throughout the season. It adds only one extra round of games for most schools. Teams have the option to withdraw if they choose.
- Girls soccer- C.Durr: The Girls soccer committee recommends to stay with the open tournament. Each individual school has the option to not participate for any reason - even financial! Not having an open tournament in soccer would, however, cut back considerably on field issues and availability of competent officials.
- Boys Volleyball-Walt Stefani: There is a lot of support for the open tournament. It affords valuable playoff experience to teams. He expressed interest in the boys basketball change in format as a potential for boys volleyball.
- Girls Volleyball-D.Schruefer: Stay with the open tournament, especially now that the season has been cut down to 20 games. That has a huge impact.
- Baseball-R.Kowal: In favor
- Softball- M. Kruzynski. The softball committee is in favor of keeping an open tournament. Schools certainly have the option of not participating, but we would like to allow as many people to participate as possible.
- Boys Basketball-J.Walker: Open tournament should continue, especially in light of the cutting of the number of regular season games. Participation should remain optional.
- Boys Lacrosse: The open tournament works well. Teams still have the option to opt out and some did in 2008.

Sportchairs not in favor of Open Tourn:

- F.Hockey-J.Otto: The majority of coaches feel that teams should have a .500 record for participation in sectionals.
- Wrestling -M.Debarbieri: I think it's ridiculous to have teams who are less than a .333 record travel to play a top team even in wrestling Izzy and I have talked about this from time to time.
- Football-C.Funke: Football would not be interested in an open tournament; the play-off structure we presently have seems to meet everyone's needs. Since we play such few games in relation to other sports, the second level Bowl Games have filled a need for many schools with 500 or better records.

2009 FALL SPORTS SECTIONAL/ REGIONAL/ STATE DATES

Updated 4/6/09, 4/28/09 TBA or no data yet

CROSS COUNTRY Boys Sportchair Mike Janisch (c) 679-8421 Girls Sportchair Jim Zubler (c) 432-9358			
Sectionals:		Fri. Nov. 6	Elma Meadows
		Boys:	D-10:30am, AA-11:00am, A-11:30am, B-12:00pm, C-12:30pm
		Girls:	D-1:00pm, AA-1:30pm, A-2:00pm, B-2:30pm, C-3:00pm
States:		Sat. Nov. 14	SUNY Plattsburg (Section 7)
NYS Federation Meet		Sat. Nov. 21	Bowdoin Park, Wappingers Falls (Section 1)
FIELD HOCKEY Sportchair Judy Otto (c) 812-3078			
Seeding Meeting		Fri. Oct. 23	Site TBA
Pre- Quarters		Mon. Oct. 26	Higher Seed 3:00 pm
Quarter-finals	B	Wed. Oct 28	Higher Seed 3:00 pm
	A	Thurs. Oct. 29	Higher Seed 3:00 pm
	C	Fri. Oct. 30	Higher Seed 3:00 pm
Semi-finals	B	Tues. Nov. 3	Amherst HS 3:00pm & 5:00 pm
	A	Wed. Nov. 4	Amherst HS 3:00pm & 5:00 pm
	C	Thurs. Nov. 5	Amherst HS 3:00pm & 5:00 pm
Finals:		Sat. Nov 7	Medina HS B-11:00 am, A-1:00pm, C-3:00pm (or 1, 3 & 5)
Regionals:		Wed. Nov. 11	Section 6 - Medina HS A-11:00am, C-1:00pm, B-3:00pm
States:		Fri.-Sat. Nov. 20-21	Chittenango HS, Chittenango (Section 3)
FOOTBALL Sportchair Chuck Funke (h) 655-1473			
Week 8 Playoffs begin		Fri.-Sat. Oct. 23-Oct.24	TBA
Semifinals:		Fri.-Sat. Oct. 30-Oct.31	Divisional Champion's home site
Finals Bowl games:		Fri.-Sat. Oct. 30- Oct.31	TBA
Finals:		Fri. Nov. 6	Ralph Wilson (tentative) D-6:00pm, AA-8:30pm
		Sat. Nov. 7	Ralph Wilson (tentative) B-12:00pm, C-3:00pm, A-6:00pm
Regionals:		Nov. Fri. 13	Rhinos Stadium, Rochester (5) D-5:00pm, A-8:30pm
		Nov. Sat. 14	Rhinos Stadium, Rochester (5): C-Noon, B-3:00pm, AA-6:00pm
State Western Semifinals:		Fri. Nov. 20	Rhinos Stadium, Rochester (5):D-5:00pm, A-8:00pm
		Sat. Nov. 21	Rhinos Stadium, Rochester (5):: C-Noon, B-3:00pm, AA-6:00pm
State Finals:		Fri. Nov. 27 tentative	Carrier Dome, Syracuse (3) D-Noon, A-3:00 pm
		Sat. Nov. 28 tentative	Carrier Dome, Syracuse (3) C-Noon, AA 3:00 pm, B-6:00pm
GYMNASTICS BOYS Sportchair Joe Buscaglia (c) 228-0340			
Sectionals:		Fri. Oct. 30	Williamsville South HS 5:00pm
Regional:		Sat. Nov. 7	SUNY Brockport (5) 10:00am
GYMNASTICS GIRLS Sportchair Donna Aquino (c) 480-5170			
Sectionals:		Nov. 7 Tentative	Williamsville East
States:		Sat. Feb. 27, 2010	Nassau County- Cold Spring Harbor, NY (Section 8)
SOCCER BOYS Sportchair Art Jaspe (c) 510-5654			
Seeding meeting		Sat. Oct. 24	
Qualifier		Mon. Oct 26	Higher Seed
Pre- Quarters	B & C	Tues. Oct. 27	Higher Seed
	AA & A	Wed. Oct. 28	Higher Seed
Quarters	D	Wed. Oct. 28	Higher Seed
	B & C	Fri. Oct. 30	Higher Seed
	AA & A	Sat. Oct. 31	Higher Seed
Semifinals	D	Sat. Oct. 31	Higher Seed
	B & C	Tue. Nov. 3	Higher Seed
	AA & A	Wed. Nov. 4	Higher Seed
Finals	C,D:	Fri. Nov.6 –Sat.Nov.7	Pioneer HS Time: TBA
	AA,A,B:	Fri. Nov.6 –Sat.Nov.7	Amherst HS Time: TBA
Regionals:		Fri. Nov.13- Sat. Nov.14	TBA Far West Regionals @ Section V
States:		Fri.-Sun. Nov. 20-22	Hall of Fame, Oneonta (Section 4)

(Continued)

SOCCER GIRLS Sportchair Chris Durr (c) 316-3892			
Seeding Meeting:		Sat. Oct. 24	
Qualifier:	A & B	Mon. Oct 26	Higher Seed 3:30
Pre-Quarters:	AA & A	Tues. Oct. 27	Higher Seed 3:30
	B & C	Wed. Oct. 28	Higher Seed 3:30
Quarter-finals:	D	Wed. Oct. 28	Higher Seed 3:30
	AA & A	Fri. Oct. 30	Higher Seed 3:30
	B & C	Sat. Oct. 31	Higher Seed 2:00
Semi-finals:	D	Sat. Oct. 31	Higher Seed 2:00
	AA & A	Tues. Nov. 3	Higher Seed 3:30
	B & C	Wed. Nov. 4	Higher Seed 3:30
Finals:	C, D:	Fri. Nov. 6 & 7	Pioneer HS Time: TBA
	AA, A, B:	Fri. Nov. 6 & 7	Amherst HS Time: TBA
Regionals:	B, D:	Fri. Nov. 13	Amherst HS (Section 6) Time: TBA
	AA, A, C:	Sat. Nov. 13	Amherst HS (Section 6) Time: TBA
States:		Fri.-Sun. Nov. 20-22	SUNY Cortland/Homer/Tompkins CCC (Section 3)
SWIMMING GIRLS Sportchair Bruce Johnson (c) 640-0971			
Sectionals: Diving		Fri. Nov. 13	ECC City Diving Warm-up 10am start 11:30am
Sectionals: Swim Final		Sat. Nov. 14	ECC City Swim finals warm-up 9am start 10am
States:		Thurs.-Sat. Nov. 19-21	Webster (Section 5) Need State approval 5/2/09
TENNIS GIRLS Sportchair Dave Coates (c) 435-4991			
Seeding Meeting:		Sun. Oct. 25	Bob Evans, Niagara Falls Blvd 5:00 pm
Sectionals:		Fri. & Sat Oct. 30 & 31	Lakewood YMCA, Jamestown Fri. 10/30 1:00 & Sat. 10/31 2:00pm
			Eastside Racquet Club, Manlius (Section 3) 9:00am
States:		Sat.-Mon. Nov. 7-9	
VOLLEYBALL BOYS Sportchair Walt Stefani (c) 903-5389			
Seeding Meeting		Oct. 30	by phone or at 4583 Marie Dr., Hamburg 6:30pm
Qualifiers if needed		Mon. Nov. 2	Higher Seed 6:00 pm
Pre-Quarters		Tues. Nov. 3	Higher Seed 6:00 pm
Quarterfinals		Thurs. Nov. 5	Higher Seed 6:00 pm
Semi-finals		Sat. Nov. 7	Orchard Park HS B-2 pm, A-4 pm, B-6 pm, A-8 pm
Finals		Wed Nov. 11	Hamburg HS B - 6:00 pm, A - 8:00 pm
Regionals:		Sat. Nov. 14	Webster-Shroeder HS (Section 5)
VOLLEYBALL GIRLS Sportchair Debby Schrufer (c) 445-8521			
Seeding Meeting		Wed. Oct 21	Frontier HS, 7:00pm
Qualifiers		Fri. Oct. 23	Higher Seed Time TBA
Pre-Quarters		Mon. Oct 26	Higher Seed Time TBA
Quarter-final		Wed. Oct. 28	Higher Seed Time TBA
Semi-finals		Fri. Oct. 30	Higher Seed Time TBA
Finals:	B / C / D	Wed. Nov. 4	TBA
	AA / A	Thurs. Nov. 5	TBA
			TBA
Regionals:		Wed. Nov. 8	Section 6 TBA
States:		Sat-Sun. Nov. 21-22	Civic Center Glens Falls (Section 2)

DEVIATIONS

Girls Swimming (winter): NO League, Buffalo
 Girls Tennis (spring) Buffalo
 Boys Volleyball (spring): Chautauqua
 Girls Mod. Basketball (fall): Chautauqua
 Boys Golf (fall): ECIC, NFL, NO

EXAM DATES

PSAT: Oct. 14 (Wednesday), Oct. 17 (Saturday)
Proposed SAT: Oct. 10, 18**, Nov. 7 Dec..5,
 Mar.13, May 1 Jun. 5
ACT: Sept. 12, Oct. 24, Dec. 12, Apr. 10, Jun. 12
Regents: Jan. 26-29, June 15-23

ATHLETIC COUNCIL MEETING May 20, 2009 – Agenda Item 10.3.3

**Ad Hoc Committee: Charter Schools
MAY 2009 REPORT
Chairperson: Bob Dinse**

**ACTION ITEMS FOR THE ATHLETIC COUNCIL
Recommended by the Ad Hoc Committee**

- 1.0 Approve an independent schedule in 2009-10 for Buffalo Academy of Science, Oracle, Tapestry, and WNY Maritime Charter schools.
- 2.0 Support the Charter School for Applied Technologies as a regular member of the Niagara Orleans league.
- 3.0 Approve the proposed changes to the *Section VI Guidelines: Charter Schools* with the addition of Phase 4:
http://www.section6.e1b.org/1139104911730900/lib/1139104911730900/AdHoc_Charters-Guidelines.pdf

**AD Hoc Committee
Placement of Charter Schools
Minutes May 13, 2009**

Attendance (* indicates present)

Committee: Chairman Bob Dinse*

League Reps: Catt: Rick DeKay Chaut: Steve Penhollow

Buff: Dave Thomas* ECIC: Keith Lewis*

NO: Bill Stedman* NFL: Scott Townsend*

Superintendent Reps: Diane Munro, Allegany-Limestone
Jeff Rabey, Lake Shore

1.0 Charter School Reports:

The reports submitted by the charter schools were reviewed. All four schools were commended for growing their programs.

RECOMMENDATION: Approve an independent schedule in 2009-10 for Buffalo Academy of Science, Oracle, Tapestry, and WNY Maritime Charter schools.

2.0 League Reports:

NO League: Participation of the Charter School for Applied Technology in the NO was successful once again. They have participated for three years and have met all criteria. No problems were encountered. The Niagara Orleans League recommends that CSAT be accepted as a regular member of their league.

RECOMMENDATION: Support the Charter School for Applied Technologies as a regular member of the Niagara Orleans league.

3.0 Guidelines for Placement of Charter Schools:

The committee discussed the Guidelines established for use in 2007-08 and 2008-09 school years. Two concerns were addressed: Full-time membership of a charter school in a league and the corresponding classification of that school.

RECOMMENDATION: Approve the proposed changes to the *Section VI Guidelines: Charter Schools* with the addition of Phase 4 (see below).

Phase 4:

1. A charter school will become a regular member of a league upon league approval. As a regular member of a league, the charter school is exempt from the Placement Portion (Phases 1-3) of the Guidelines for Charter Schools.
2. The classification of a charter school as a league member will be according to BEDS numbers.
3. A review and potential adjustments will be made annually by the Ad Hoc Committee based on the program strength of a specific sport as well as the overall capacity of the program.
4. Section VI and the State Association have the right to override BEDS classification based on strength of program.

Next meeting **TBA** at Erie 1 BOCES, West Seneca

Section VI Guidelines: ~~Placement of~~ Charter Schools

Approved by the Athletic Council 3/19/08

Proposed revisions 5/20/09

NYSPHSAA requires that all MEMBERS who desire league affiliation be provided league membership. In response, Section VI has drafted guidelines for ~~use during the 2007-2008, and 2008-2009 school years.~~ league placement and subsequent classification within a league.

PLACEMENT OF CHARTER SCHOOLS

Phase 1:

Prior to requesting membership in the Section and placement into a league for competition, Charter School personnel should spend one school year preparing for membership by taking the following steps:

1. Contact Section VI staff no later than September 1 of the school year prior to the desired start of competition.
2. Establish membership in Section VI, and in the New York State Public High School Athletic Association (NYSPHSAA).
3. Charter School Leadership; including the Chief School Administrator and one Board of Education representative will meet with the Section VI Committee to become familiar with the regulations of the Commissioner of Education 135.4 and the New York State Public High School Athletic Association. Key Resource: New York State Athletic Administrators Association (NYSAAA) Handbook.
4. The administration and coaching staff of the Charter School must willingly accept full fiscal and programmatic responsibility associated with competition in Section VI.
5. The Athletic Director and Building Administrator will attend Section VI Council meetings regularly to become familiar with the structure and governance of Section VI as well as the rules and constitutional procedures of the Section and its leagues.
6. Observe contests in sports for which the Charter School plans to field teams to assess the existing competitive levels and compare them to the skill level of the Charter School's program.
7. Develop written internal personnel policies, procedures, and handbooks to assure the effective management of the program in line with all applicable regulations (see #3).
8. Develop and present a short and long range facility plan that assures facility availability during appropriate timeframes for competition and accommodates spectators in a safe and orderly manner.
9. Design and present a draft athletic budget for the coming year and a 3-5 year financial plan.

Phase 2:

No later than September 1 of the year prior to the first year of competition, a formal written request must be made to the Section VI for participation in Section VI. The request must include the following:

1. Documentation of steps taken in Phase 1.
2. Enrollment information including: Maximum enrollment projections per grade level along, BEDS data for the current year, projected numbers for the coming year including any factors expected to impact that enrollment, and enrollment projections for the following three years
3. Sports in which the school intends to compete outlining; competitive levels, plan for implementation, and specific time frames
4. Document that all coaches meet certification requirements established by the State Education Department
5. Document that all facilities meet requirements established by the State Education Department, Department of Health, and any other regulatory authorities
6. Provide a written plan that assures safe and appropriate educational and competitive environment for all home contests
7. A plan for the future development of their interscholastic program including a time line and flow chart
8. Other plans and objectives for the development of the interscholastic athletic program
9. A signed request by the Board of Education President.

Phase 3:

No one criteria area will be the single determining factor in the recommendation for appropriate competition. The decision for competitive placement will be made in line with developmental programming that prepares students for safe and appropriate competition, and in the best interest of the student athletes. .

Options will include but not be limited to the following:

1. Independent schedules
2. The development of a League specifically made up of Charter Schools
3. Placement into an established league.

The decision will incorporate all criteria areas.

1. Geographic Location: Consideration will be given to convenience for participating schools and travel time to contests.
2. Enrollment: According to NYSPHSAA, classification is currently based on actual enrollment
3. Program Features
 - a. Strength of program
 - b. Availability of developmental experiences, school or community based, that prepare students for the demands of organized competition
 - c. Adequate facilities and event management capacity
 - d. Capacity to sustain programs

An annual report on the competitive placement of each Charter School will be made by the school to the Section VI Committee by mid-April. The Committee will review the reports and make their recommendation for placement for the following year at the May Athletic Council meeting. Annual reports must include the following:

- a. Win/loss records
- b. Completion of season
- c. Follow-through on financial commitments
- d. Procedural and/or program management issues
- e. Facilities update
- f. Sportsmanship
- g. Other pertinent information as determined by League Officials

A minimum classification will be established for the school based on the information provided. A review and potential adjustments will be made annually by the Section VI Committee based on the program strength of a specific sport as well as the overall capacity of the program.

CHARTER SCHOOLS AS LEAGUE MEMBERS:

Phase 4:

- 1. A charter school will become a regular member of a league upon league approval. As a regular member of a league, the charter school is exempt from the Placement Portion of the Guidelines for Charter Schools. (Phases 1-3)
- 2. The classification of a charter school as a league member will be according to BEDS numbers.
- 3. A review and potential adjustments will be made annually by the Ad Hoc Committee based on the program strength of a specific sport as well as the overall capacity of the program.
- 4. Section VI and the State Association have the right to override BEDS classification based on strength of program.

We understand the attached Section VI Guidelines regarding Charter Schools:

Charter School: _____ Date: _____

Superintendent or Highest Administrative School Officer:

Name: _____ Title: _____

Signature: _____

President of the Board of Education or Head of Trustees:

Name: _____ Title: _____

Signature: _____

Athletic Director or Administrator Responsible for Athletics:

Name: _____ Title: _____

Signature: _____

Athletic Council Meeting May 20, 2009 – Agenda Item 10.3.6

AD HOC COMMITTEE REPORT Section VI Executive Director Chairperson: Diane Munro May 2009

Executive Director Search Committee Meeting Notes - May 6, 2009

Present:

Mike Wendt	Section VI President
Bob Dinse	Section VI
John Montesanti	BOCES
Ken Stoldt	NO
Brett Banker	NFL
Pete Morgante	Chautauqua
Diane Munro	Cattaraugus
Mark Ward	Superintendents
Ron DeCarli	ECIC

Absent:

Dave Thomas Buffalo

THE POSITION

Classification:

- The position will be an “Exempt – Non-Competitive Civil Service Position”
- We await final approval from Erie County Civil Service

John Montesanti will secure an update ASAP and prior to the 20th

Agreed Upon Power Criteria:

- These criteria will be shared extensively in the recruitment process
- All initial criteria will be used in the interview process
- The successful candidate will demonstrate the following:
 1. Extensive experience in athletics including but not limited to coaching (at the Varsity level or College level), and administration of athletic programs
 2. Successful leadership experience at the School Building or District level
 3. NYS certification as an Administrator/Supervisor preferred
 4. Financial background including fiduciary and negotiation experience
 5. Conflict management experience and skills
 6. A clear vision for Section VI Athletics with related strategic planning skills
 7. Excellent communication skills for use with a broad range of stake-holders; media, etc.
 8. A history of collaborative, creative, and successful problem solving
 9. Up to date technology skills
- The criteria listed will provide the basis for all interview and selection decisions. Respected individuals with connections to the Section who do not demonstrate the criteria identified will not be interviewed.

THE RECRUITMENT PROCESS

Advertising:

- A brochure will be developed by BOCES, with a draft brochure being sent to the entire committee for review by May 20th

Bob Dinse/John Montesanti

- Local network: Costs of advertising in all Section VI Partner newspapers will be investigated and reported to the committee after which spending boundaries will be established
Cindy Szczesny
- Alternative, more cost effective advertising methods will be pursued through electronic communication:
Bob Dinse and Office Staff. Bob will get the list serves from Nina
 - BOCES state wide
 - NYSPHAA
 - All NYS School Districts
 - All NYS Ads
 - Notice on the Section VI Web-site
 - National network
 - College network
 - NCAA News
 - Other?
- Press release: A release will be drafted and sent to the committee for feedback. It will emphasize the long range program and fiscal benefits of having a full time Executive Director.
Cindy Szczesny
- Criteria, the updated job description, and the selection process will be posted on the Section VI Web-site
Bob Dinse and Office Staff

Required Application Materials and Process:

Send letter of interest, resume, and professional references only to:

Section VI Executive Director Search
 Robert Dinse, Executive Secretary
 c/o Erie 1 BOCES
 355 Harlem Road
 West Seneca, NY 14224
 No later than _____

The committee is preparing all documents and procedures so that when final approval is received the timeline can be finalized and steps can be initiated.

Individuals being considered for initial interviews will be required to complete a formal application.

John will review this protocol with the director of HR and report to the committee

Timeline:

A tentative timeline has been establish pending receipt of final Civil Service Approval

- Advertise in June
- Screen/Interview in July
- Send recommended candidate to the Athletic Council (August?)
- Target start date is September 1, 2009

Screening:

- The team will meet a few days after the deadline to determine next steps
- Electronic media will be used where possible to assist the review process
- Criteria charts will be used to guide the review process starting with the Erie I protocols. After reviewing the process we may make some minor “tweaks”.

John will share the process and related forms with the entire committee for review.

Initial Interviews:

Everyone will send potential questions to **Brett Banker for collection and review in preparation for initial interviews**

Final Interviews:

Performance scenarios will be developed so that we can see how the individual truly works. **Ron DeCarli will take the lead in developing and sharing this process and welcomes suggestions.**