

Athletic Council Meeting May 18, 2011 – Agenda Item 6.1

FINANCE COMMITTEE REPORT Chairperson: Loren Ratajczak (temporary) May 2011

RECOMMENDATIONS for ACTION

- 1.3(a) Approve distribution of funds from the Benefits to Districts Account in 2010-11 to districts as a reimbursement for travel to state competition as follows:
- \$500.00 per team for travel to finals
 - \$250.00 per team for additional travel to semi-finals (football, boys lacrosse)
 - \$30.00 per individual competing at states
- APPROVED Athletic Council May 18, 2011**
- 1.3(b) Approve the establishment of a Dedicated Fund to cover costs for state competition (instead of issuing a reimbursement) for individual sports and discontinue the reimbursement for team sports on a trial basis for two years.
APPROVED Athletic Council May 18, 2011
- 1.3(c) Approve the placement of any funds remaining after the reimbursement for 2010-11, into the Dedicated Fund for use in the 2011-12 school year for state competition in individual sports
APPROVED Athletic Council May 18, 2011
- 3.1 Approve Steve Penhollow as the Finance Chairperson.
APPROVED Athletic Council May 18, 2011
- 4.2 Approve **Admission Prices for 2011-12** with no change from 2010-11.
APPROVED Athletic Council May 18, 2011
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MINUTES FINANCE COMMITTEE MEETING April 28, 2011

Attendance (* indicates present)

Committee: Chairperson: TBA
Section reps: Timm Slade*, Loren Ratajczak*
League Reps: CCAA: Al Gens ECIC: Greg Witman* (for J.Graczyk) Buff: Aubrey Lloyd
NO: Joel Reed* NFL: John Forcucci*
Superintendents: CCAA: Steve Vanstrom*, Frewsburg; Steve Penhollow, Falconer, Mark Ward, Ellicottville
ECIC: Jeff Rabey, Depew
Guests: Jim Walker, Boys Basketball

Items highlighted in yellow are reminders to the responsible parties. Green when completed.

The meeting was run by Section Treasurer L.Ratajczak and Executive Director T.Slade.

- 1.0 Fund Balance:
- 1.1 Treasurer's Report/ Fund Balance: The Fund Balance remains stable
 - 1.2 Post-season review of Winter Financial Reports 2011 and winter sports budgets 2012:
 - a) Wrestling: The Chairmen are looking for sponsorship for the wall charts (cost of \$565.50) which could net the Section approximately \$3,000. Hosting the State Qualifiers at one venue on one day is being reviewed for cost savings as well as convenience for spectators.
 - b) Bowling: Concerns regarding additional coaches attending state championships this year are being addressed.
 - c) Boys Basketball: Current plans are to split Class C, which will be beneficial for Class C schools.
 - d) Indoor Track: T.Slade will meet with the sportchairs to address savings to participating schools with regards to awards.
 - e) Boys Swimming: The Sportchairs were commended for a great job with the new format. The class meets at Maryvale were profitable.

Minutes Finance Committee Meeting

April 28, 2011

Page 2

Fund Balance continued

1.3 Benefits to District Athletics Account:

- a) Reimbursement Formula: Approximately \$48,000 is available for reimbursement to schools attending state competition in 2010-11. L.Ratajczak reviewed the # of teams and individuals that attended state competition from each district for fall and winter and estimated for spring. It was agreed that the formula used in 2009-10 be used again to reimburse districts for state competition.

RECOMMENDATION: Approve distribution of funds from the Benefits to Districts Account in 2010-11 to districts as a reimbursement for travel to state competition as follows:

\$500.00	per team for travel to finals
\$250.00	per team for additional travel to semi-finals (football, boys lacrosse)
\$30.00	per individual competing at states

APPROVED Athletic Council May 18, 2011

It was agreed that the \$1.30 per mile reimbursement from NYSPHSAA for travel will be included. Both reimbursements will be sent in one check with a letter of explanation to the Superintendent and a copy to the Athletic Director.

- b) Individual sports*/Dedicated fund: The current process for state competition in individual sports is not cost effective. The Section pays expenses, bills the districts for their athletes' participation each season, then reimburses districts as per the established formula (item a above) at the end of the year. Also, invoices issued to districts are not timely, causing concerns for the business offices. To streamline the process, it was suggested that a dedicated fund within the Fund Balance be established for direct payment of expenses for state competition in individual sports, relieving the districts of this financial responsibility. With the Section assuming the financial responsibility for individual sports, there would be no reimbursement to districts for state competition for team sports. Districts would continue to receive mileage reimbursement from the state for team sports. **Motion to approve a Dedicated Fund as described CARRIED Witman/Vanstrom**

RECOMMENDATION: Approve the establishment of a Dedicated Fund to cover costs for state competition instead of a reimbursement for individual sports* for which transportation is provided as per the Travel Policy and discontinue the reimbursement for team sports on a trial basis for two years. **APPROVED Athletic Council May 18, 2011**

*The Individual sports included in the Dedicated Fund are those sports for which Section VI transportation is provided (Group 2 in the Travel Policy)

- c) Reimbursement balance 10-11: If the formula in item (a) is approved, there will be a balance of approximately \$10,000 remaining.

RECOMMENDATION: Approve the placement of any funds remaining after reimbursement into the Dedicated Fund for use in the 2011-12 school year for state competition in individual sports. **APPROVED Athletic Council May 18, 2011**

2.0 Sectional championship venues:

- 2.1) Ralph Wilson (football): The Bills organization has verbally agreed for Section VI usage on a Thurs./Fri. at a reduced cost. T.Slade and K.Stoldt will meet with the CEO in the near future.
- 2.2) All High Stadium: Buffalo has signed a venue contract for usage of the stadium at a cost of \$450 for boys lacrosse and \$450 for girls lacrosse, reduced from the original estimates.

3.0 Old Business:

- 3.1 **Motion to recommend Steve Penhollow be appointed as the Finance Chairperson CARRIED Witman/Forcucci**

RECOMMENDATION: Approve Steve Penhollow as the Finance Chairperson.
APPROVED Athletic Council May 18, 2011

3.2 Centralized Management of Officials:

- a) Officials organizations were recently invoiced the \$25/year assigner fee approved in the Officials Contract signed June 2010. The Monsignor Martin league was invoiced a \$2,000 usage fee, but being too late in the current year for budget purposes, has agreed to pay the usage fee beginning in 2011-12.
- b) The total cost in transactions fees for payment of ice hockey officials through Arbitersports/RefPay was \$164.59 (177 payments)

Minutes Finance Committee Meeting

April 28, 2011

Page 3

Old Business – Central Management of Officials continued

- c) Some assigners use the Section VI Arbitersports account for non-Section VI assigning (Boys lacrosse club, Catt Co Section 5 teams). It was agreed that some fee should be assessed.

This will be reviewed.

- 3.3 Section VI Championship facility at ECC: The final proposal for costs related to resurfacing the turf field and track and adding lights is almost complete. When the proposal is complete, **corporate sponsors will be sought**. Ciminelli, Benderson, Musco Lighting as well as construction companies that receive bids from Section VI member schools will be contacted.
- 3.4 Corporate Sponsorship: Sponsors have been obtained for 3 of the 5 Athletic Council luncheons at \$350 per luncheon. A sponsorship with First Niagara Bank is almost complete. Also, Citizens Bank, HSBC and Northwest Savings Bank are being pursued for corporate sponsorships.
- 3.5 Injury Management for 2011-12 will go out to bid in the near future with stipulations added to avoid coverage of events that are covered by district trainers.
- 3.6 Remuneration for Boys Ice Hockey Chairperson position: T.Slade was directed by the Sectional/Intersectional Committee to also meet with the Executive Board of the Hockey Federation to discuss a more appropriate remuneration.
- 4.0 New Business
- 4.1 Future purchases/expenses (Equipment, etc): An upgrade to the XC/Track software is anticipated at a cost of \$300.
- 4.2 **Admission Prices for 2011-12: Motion to recommend that admission prices for 2011-12 remain the same as 2010-11 CARRIED Witman/Reed**
- Recommendation:** Approve Admission Prices for 2011-12 with no change from 2010-11.
APPROVED Athletic Council May 18, 2011
- 4.3 Band member admission fee for sectional championships: **Motion that Section VI follow the cheerleading model regarding admission to sectionals for band members Forcucci no second** Section VI follows the NYSPHSAA model by admitting 16 cheerleaders free. Concerns for doing the same for band members include the seating of the band, the distraction of the band to the opposing team and the possibility of other auxiliary groups requesting the same advantages. No action was taken.
- 4.4 Meeting dates 2011-12 via teleconference: Sept. 1 (review of spring sports), Jan. 5 (review of fall sports), Apr. 26 (review of winter sports). The Oct. 27 meeting for budget review will be conducted in-person at E1 BOCES. It was agreed that a meeting is not needed in March. See below for summary of all dates.
- 4.5 Congratulations were extended to Steve Vanstrom and Jane Fosberg on their retirements and a sincere thank you for their dedication and effort as members of the Section VI Finance Committee over the last several years!
- 5.0 Adjournment: **Witman/Vanstrom**

Proposed Meeting dates for approval at the May Athletic Council meeting:

Athletic Council (Wed.): Sept.21, Nov.16, Jan.18, Mar.21, May 16

Exec. Comm. (Wed.): Above dates plus Oct.19, Dec.14, Feb. 15, Apr. 18, June 13

Sec/Intersect (Thurs. 9am):Sept. 1, Oct. 27, Jan. 5, Mar. 1, Apr. 26

Finance (Thurs 12pm): Sept. 1, Oct. 27, Jan. 5, ~~Mar. 4~~, Apr. 26

Sportchair Pre-season Meetings (Wed. 3:00pm) Fall 6/22/11, Winter 9/28/11, Spring 1/25/12

Other dates:

- NYSPHSAA Meetings: 8/2-4/11, 10/23-24/11, Jan 2012 TBA, 5/4-5/12, 7/31-8/2/12
- The NYSAAA Conference is scheduled March 14-17, 2012
- Erie 1, Erie 2, Catt-Allegany and NO BOCES and Buffalo breaks for 2011-12 are:
Winter: Feb. 20-24 and Spring: April 6-13, 2012

FUTURE FINANCE COMMITTEE MEETING DATES:

Sept. 1, Oct. 27(in-person at E1 BOCES), Jan. 5, Apr. 26