

MINUTES FINANCE COMMITTEE MEETING July 15, 2008

Attendance (* indicates present)

Committee: Chairman/Treasurer Loren Ratajczak*
Section reps: Bob Dinse*, Mark Ward, Chuck Amo
League Reps: Catt: Art Mohagen ECIC: Jim Graczyk* Buff: D.Thomas*
Chaut: Dan Cassidy* NO: Ken Stoldt* NFL: Paul Lyons
Erie 1 BOCES rep: John Montesanti*, Coordinator of Finance and Legislation
Superintendents: Chautauqua: Steve Vanstrom*, Frewsburg; Jane Fosberg*, Falconer,
ECIC: Jeff Rabey, Lake Shore
Guests: Leo Kaminsky*, Girls Basketball Chairman

- 1.0 Annual review of:
 - 1.1 Section Budget:
 - Dues: Section dues are collected by BOCES and deposited into a COSER account. Concern was raised about receiving funds from BOCES to pay non-aidable office expenses. The issue is currently under discussion with BOCES.
 - Development of Budget 2009-2010: postponed
 - 1.2 Sports Budgets: not discussed
 - 1.3 Fund Balance: With the cost of travel to state competition being handled by districts, the Fund Balance increased by \$60,000 since last year and falls within the 40-60% limits. It was agreed that when the budget is stabilized and section dues cover office operations, the concept of subsidizing winning teams with extra funds from the fund balance should be considered.
- 2.0 Spring Sports - Financial reports and spring venues were reviewed:
 - a) Boys lacrosse: Section VI was charged over \$2,000 for 3 games at Lew-Port HS for rent, locker rooms, grounds and maintenance. The sportchair was uniformed of these fees beforehand.
APPROVED 9/17/08: Section VI should obtain a written contract with each member school hosting sectional events detailing costs.
Net = \$460. The 5-yr avg. net= \$1,173
 - b) Baseball was very successful at Dunn Tire. We were not charged for use of the facility.
Net = \$6,128. The 5-yr avg. net= \$3,254.
 - c) Softball: Net = \$383. The 5-yr avg. net= (\$410)
 - d) Girls lacrosse: The fee for use of Amherst HS was \$375 for 3 games.
Net = (\$919). The 5-yr avg. net= (\$542).
 - e) Track: Cost to rent the timing equipment was \$1,200. See item 4.1 regarding purchase of this equipment. Net = \$22. The 5-yr avg. net= \$1162.
- 3.0 Review of venues:
 - 3.1 Girls Basketball:
 - a) SITE: Leo Kaminsky asked for a waiver of the Section VI Venue Policy (approved by the Athletic Council 9/22/04) that *a three-year history of attendance at sectionals be used to determine the type of venue (member school vs. outside venue) selected for sectional competition.* Attendance was affected at both boys and girls 2008 sectionals due to contests falling during winter break week. Though revenues are down, girls basketball is still profitable with an average 5-year net of \$10,305.
APPROVED 9/17/08: Approve Girls Basketball at ECC for another year. L.Kaminsky will review alternative sites and present a recommendation for 2010.
 - b) REGIONALS: Admission for Boys Basketball regionals was \$6 in 2008. Section 6 is hosting girls regionals in 2009. Consistency should be maintained.
APPROVED 9/17/08: Approve Girls Basketball admission for regionals at \$6.

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- 3.2 Venue selection: The following guidelines were established for use by Sportchairs in selecting sectional venues:
- a) Choose two sites, one north and one south, to limit travel.
 - b) Select sites to maintain neutrality e.g.: a Class A school for C/D contests etc.
 - c) Consider rotation of sites if possible.
 - d) Review the following parameters for each site:
 - Requirements for the sport itself: fields/courts and locker rooms
 - Seating capacity
 - Restroom facilities
 - Parking
 - Support staff
 - e) Prepare a cost analysis: Rent, security, equipment, etc.
 - f) Submit above information to the Finance committee for approval
- 3.3 Notes regarding the use of High School Venues for sectional events:
- a) A key factor in obtaining high school venues at a lower cost to the Section is obtaining the support of superintendents for hosting sectional events. Superintendents on the Athletic Council will be asked to discuss hosting sectionals events with constituents.
 - b) Contracts with districts for facility use should be pursued so that all costs are documented prior to the event. (see item 2.0 a)
 - c) Use of sectional crews for administration of the event should be pursued (see item 4.3 b).
 - d) A maximum amount should be set for administration at sectional contests.
- 4.0 Sectional issues
- 4.1 Purchases made: computer, copy machine, furniture for the Section office. Purchases under consideration: A finish-line camera system for Track. Expected aidable cost is \$10-12,000. L.Ratajczak will seek quotes and present a proposal to the Athletic Council. This equipment could provide a source of income if rented.
- 4.2 Ice Hockey Federation - Procedure for handling finances through Section 6: L.Ratajczak will meet with N.Riccio and M.DiFilippo. It is expected that dues will be collected by the Section and expenses will continue to be paid by the Section as invoices are submitted by the Federation.
- 4.3 Development of policies for:
- a) The sale of goods at sectional venues: A policy was developed in Nov. 1997 (see Section VI By-Laws item 6.1.9 on p.28)
 - b) Sectional site management: The plan for Indoor Track 2008-09 is to hire an individual to be in charge of supervision. This Charge Supervisor will develop/coordinate the program of using paid supervisory staff to monitor athletes' behavior. All schools/coaches will be informed of the procedure and rules for participating athletes at the pre-season coaches meeting. The Charge Supervisor will notify all schools of inappropriate behavior on the part of their athletes. A report will also be filed with Section 6.
APPROVED 9/17/08:
 1. Establish the following penalty for any athlete failing to comply with Section VI rules and regulations: *ejection from the competition for that day.*
 2. Establish a Section crew of supervisory staff to handle site management at other sectional events as needed.
 - c) The purchase of items for sectionals by Sportchairs: *All purchases must go through the Section 6 office.*
- 4.4 Programs:
- a) A Program Chairperson for basketball is still needed.
 - b) The need for a wrestling program was not discussed.
- 4.5 Philosophical issues:
- a) Pre-quarters in both boys and girls basketball were not profitable. It was agreed that the current policy for pre-quarters for these 2 sports should be re-examined.
 - b) Travel expenses: Pressure should be placed on the state association to move forward with use of distance learning for meetings that sportchairs, etc. are required to attend.

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5.0 Calendar of meetings for 2008-09:

5.1 Minutes 2/12/08 item 9: "*Sportchairs will be required to attend a pre-season meeting to review Section procedures, Section policies and sport budgets.*" Dates were not set for the 08-09 pre-season meetings with sportchairs to review their budgets.

5.2 Finance committee meetings 2008-09:

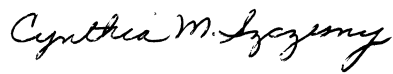
October 7, 2008: Post-season review of spring sports budgets and venues, finalize budget for presentation at November meeting

February 3, 2009: Post-season review of fall sports budgets and venues

April 7, 2009: Post-season review of winter sports budgets and venues

Annual review of sectional admission prices for approval at the May meeting.

Respectfully submitted,



Cynthia Szczesny, Assistant Executive Secretary/ Recording Secretary