

Executive Director: Selection Criteria and Hiring Protocol

(approved AC February 11, 2009)

Qualifications/Experience:

- NYS certification as an Administrator/Supervisor preferred
- Extensive experience in all aspects of athletics including but not limited to coaching (at the Varsity level or College level), and administration of athletic programs
- Leadership experience at the School Building or District level
- Success in Leadership roles

Organizational skills:

- Conflict management experience
- The ability to delegate tasks and follow-up to assure accountability
- A history of collaborative and creative problem solving
- Negotiating experience
- Financial background including fiduciary responsibilities
- Strategic planning experience
- Capacity to learn and operate various software programs critical to the operation of the section

Leadership skills:

- A clear vision for Section VI Athletics
- Communicator/Listener
- Management skills
- Courage to make tough decisions
- Calm in response to intense situations
- Demonstrated skill in innovative program development

Hiring Protocol

Advertise qualifications listed in daily papers serving the Section VI geographic region

The Committee will consist of:

- Brett Banker (NFL)
- Ron DeCarli (ECIC)
- Diane Munro (Cattaraugus)
- Ken Stoldt (NO)
- City of Buffalo Rep. (TBD)
- Chautauqua League Rep. (TBD)
- Superintendent Rep. (TBD)
- Mike Wendt, Section VI President

The Committee will meet to define tasks, establish timeline, and initiate steps that will lead to the advertising, interviewing, and recommendation of a candidate to the Athletic Council.