

MINUTES
EXECUTIVE COMMITTEE MEETING
June 17, 2009 via teleconference

Present: M.Wendt, D.Munro, J.Dunnigan, J.Rabey, C.Bullis, D.Scholla, R.Black, R.Dinse, L.Ratajczak, D.Ames, J.Montesanti-BOCES Rep
Excused: T.Cowan, C.Amo
Guests: Jim Walker-Boys Basketball Chairperson

Items highlighted in yellow are reminders to the responsible parties. Items are highlighted in green when completed

- The request for waiver of the minimum # contest for participation in sectionals for a Frontier track athlete was approved by email 5/27/09.
- Dan Brooks, Olean was appointed interim Softball Co-Chairperson by President Wendt

1.0 The meeting was called to order at 9:00 am by President Mike Wendt. mwendt@wilson.wnyric.org

2.0 The minutes of the Executive Committee meeting on April 22, 2009 were approved.

3.0 Treasurer's Report - L.Ratajczak lratajczak@e1b.org

- 3.1 Transactions 5/16/09-6/12/09 were reviewed. Revenue from track sectionals increased over \$2,500 from last year because a Sectional crew was at the gate. A sectional gate crew has also increased gate revenue in other sports. This practice will be extended to all sports where possible.
- 3.2 Ice Hockey: A plan for the transition of all financial operations from the Federation to the Section office has not yet been submitted by M.DiFilippo, Ice Hockey Sportchair. B.Dinse was directed to send a memo to M.DiFilippo requesting the plan by **June 30**. Also, a memo needs to be sent from the Section to the AD's and business officials of the schools in the Federation informing them that they will be invoiced by the Section for Ice Hockey dues and that all bills will be paid by the Section office.
- 3.3 The Finance subcommittee (B.Dinse, L.Ratajczak and J.Montesanti), has discussed using 3 separate accounts for the Fund Balance: a general fund balance account, a reserve account for office expenditures (capped) and a reserve account for state travel reimbursement or sports programs. The Finance Committee will review their suggestions at the next meeting on August 11 and develop a recommendation for the September Athletic Council meeting.

4.0 Executive Secretary's Report - R.Dinse mdinse@roadrunner.com

- 4.1 The Policy on Travel to State Competition indicates one coach per district. It was recommended that the policy be changed to one coach per school. This was referred to the Sectional/Intersectional Committee to review and submit a recommendation to the Athletic Council in September.
- 4.2 **Motion to approve the following contests CARRIED Rabey/Dunnigan**
 - Outside Agency contest: BNCC Girls Volleyball Tournament, 9/26/09 at Buffalo Niagara Volleyball
 - Chautauqua County Senior All-Star contest: B&G Soccer, 11/15/09 at the Martin Road Athletic Complex, Sponsored by Jamestown High School *pending receipt of insurance*
- 4.3 The bids for busses were opened. Niagara Scenic was selected as the carrier for 2009-10 with a savings of over \$3,000 to the section.

5.0 Communications - R.Dinse mdinse@roadrunner.com

- 5.1 The attorney for Lackawanna School District requested information regarding the suspended coaches' completion of the requirements necessary to resume coaching. A letter was sent in on response 6/1/09 indicating that the requirements were not completed (see item 8.3).
- 5.2 Betsy Ulmer, Girl Golf Chairperson, requested an early start date for girls golf (August 18). Since it is an emerging sport, an earlier start would allow more time to develop players prior to the first match. Past practice indicates that approvals for earlier start dates are competition based. **Motion to deny the request CARRIED Dunnigan/Bullis** B.Dinse will contact B.Ulmer with a recommendation to conduct off-season activities to develop athletes' abilities.

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6.0 Old Business:

6.1 The Ad Hoc Committee Exec. Director:

dmunro@alli.wnyric.org

a) Transition plan for the Section office:

- The job responsibilities for office staff must be clarified: Asst.Exec.Sect., Admin.Clerk, and the future Account Clerk (FT or PT?)
- B.Dinse was directed to obtain from each individual a list of tasks they are responsible for, what needs to be accomplished in the fall (transition) season, and what they recommend during the transition to ensure that all tasks are accomplished. B.Dinse will report back to the Exec.Committee Aug.26.
- L.Ratajczak was directed to prepare a financial report for the Aug.26 meeting showing potential funds to allow for current personnel to mentor new personnel e.g.: Treasurer with the Account Clerk during the audit in Sept and fall sectionals; Exec.Sect. with the Exec. Director and Off. Coord. to remain employed until current Contract Negotiations are complete)

b) Current Timeline:

July 7	9am-12pm	Hiring Committee: Review the applications and finalize the interview questions. Select candidates to be interviewed.
July 20	8am-5pm	Hiring Committee: Initial interviews
Aug. 10	Time TBA	Hiring Committee: Second Interviews- scenario based. Select 2-4 candidates for final interviews.
Aug.26	2pm-6pm	Executive Committee: Conduct final interviews. Establish the final timeline regarding all office positions (current & new). Finalize the expectations and responsibilities of each office position.
Sept. 16	11:30am	Athletic Council to review the recommendations of the Executive Committee and appoint an Executive Director.
TBA		BOCES BOE to approve the appointment approved by the Athletic Council

c) BOCES participation: BOCES will submit interview questions to committee rep B.Banker. A BOCES rep will sit-in on the interviews as a process-observer only. J.Montesanti will provide the schedule of Erie1 BOE Meetings to the Hiring committee

d) Additional notes: D.Munro and J.Montesanti will resolve concerns regarding:

- The start date indicated on the posting, incorrectly listed as Aug.3
- Candidates must be notified regarding the adjusted start date

6.2 The Ad Hoc Committee – Program Booklets:

mward@eville.wnyric.org

The Committee (M.Ward (Chair), D.Munro, C.Funke, J.Walker) will meet in the near future. They are charged with developing a technologically based format for sectional programs with a procedure for accepting sponsors/donations and reviewing BOCES as a potential printer.

6.3 There are still no nominations for Girls Tennis Chairperson. The Section office will email AD's at schools with Girls Tennis requesting nominations. Our current policy is that sectional competition cannot be conducted without a chairperson to run the event.

7.0 Sportsmanship Coordinator's Report - D. Ames

dames@newfane.wnyric.org

7.1 Chem. Awareness: The 5-year program Life of an Athlete is now completed. The state association has not indicated that the current program will continue. D. Ames will recommend to districts to conduct their own Chemical Awareness program.

7.2 Sportsmanship:

- NYS Sportsmanship Promotion Award: Only 58% of member schools submitted this self-evaluation. D.Ames and J.Rabey will prepare a letter to Section VI Superintendents addressing this lack of participation.
- Coaches have been selected for the Sportsmanship Awards. D.Ames will notify the recipients of their selection. The section office will invite them to the Recognition dinner on September 2 to receive their plaques.

8.0 Officials Coordinator report – T.Cowan

lcowan7@rochester.rr.com

8.1 Spring Sports Final Form "X" Reports: 4 were paid by the Section- a record low. 13 were investigated and/or returned to the school or officials board for resolution.

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Officials Coordinator Report continued

- 8.2 Spring Sportsmanship Incidents: 53 reports were monitored by the section: 29 B.Lacrosse, 16 Baseball, 4 Softball and 4 G.Lacrosse. 7 incidents were coaches in various sports at various levels. Boys Lacrosse sportsmanship incidents have increased statewide. Issuing cards similar to soccer may be considered in the future. T.Cowan was directed to contact the officials organization for a plan to address this concern. B.Dinse was directed to contact the B.Lacrosse committee for suggestions to improve sportsmanship
- 8.3 Lackawanna Soccer: On 4/1/09, a letter was sent to Lackawanna Superintendent Fred Wille outlining the Section supported modification of the 12/7/06 Sportsmanship Review Committee. The letter specified that the District will be held accountable if a coaching change occurs. Lackawanna indicated that the fall of '08 soccer coaching staff has been retained.
- 8.4 Officials Contract Negotiation: Meeting #3 will be June 30th. Some progress has been made. The NYSPHSAA model for negotiations with Sports Officials indicates 10/1/09 as the target date to conclude negotiations. A minimum of six sessions must be held before an impasse can be declared.
- 8.5 Central Management/Assigning of Fall Sports Officials:
- North Assigning Meetings (Formally Roundtables) were held on 6/4/09 with very little controversy. It was agreed that officials be given until June 11 to accept or decline assignments. A potential shortage of girls' soccer officials will be covered by the boys organization. The order of assigning remains controversial since it impacts officials belonging to multiple fall groups. Some groups prefer an annual rotation. i.e.: G.Volleyball before B.Volleyball, G.Soccer after B.Volleyball, etc.
 - South Assigning: Chautauqua and Cattaraugus assignments are delayed by about two weeks and are still underway.
- 9.0 New Business
- 9.1 Dan Brooks, Olean, was appointed by President Wendt as the interim Softball Co-chair. Permanent appointment will be an agenda item for the September Athletic Council meeting.
- 9.2 Section VI office Vacation schedule: Cindy, Pauline will be on vacation June 29-July 3. The office will essentially be "closed".

10.0 Good of the Order/ Adjournment

Respectfully submitted, Cynthia M. Szczesny, Recording Secretary

