

ATHLETIC COUNCIL MEETING November 14, 2007 – Agenda Item 4.1

**AD Hoc Committee
Placement of Charter Schools
Meeting Minutes November 7, 2007**

Attendance (* indicates present)

Committee: Chairman Bob Dinse*

League Reps: Catt: Rick DeKay*

ECIC: Keith Lewis *

Buff: Dave Thomas, Aubrey Lloyd*

Chaut: Steve Penhollow*

NO: Bill Stedman

NFL: Pat Burke, Paul Lyons*

Superintendent Reps: Diane Munro, Allegany-Limestone

Jeff Rabey, Lake Shore

Charter Schools: Maritime: Mike Broderick

Tapestry: Molly Halady, Marty Pugliese

Oracle:

BASCS: Anthony Vendetti

Guest: Corinne Cristofaro, Executive Director of WNY Charter School Coalition

- 1.0 An instructional session was conducted for the Charter School representatives. The NYSPHSAA Handbook, the NYSAAA Handbook and Nina Van Erk's PowerPoint presentation on NYSPHSAA and Eligibility Standards that was used for the Athletic Directors Workshop were all reviewed. The Charter School reps will be invited to another meeting.
- 2.0 The committee reviewed recommendations from Nina Van Erk regarding Draft 3 and approved the changes. Draft 4 with those changes is attached.

Next meeting **TBA** at Erie 1 BOCES, West Seneca

Draft Guidelines for Placement of Charter Schools

draft 4

NYSPHSAA requires that **all MEMBERS who desire league affiliation be provided league membership**. In response, Section VI has drafted guidelines for use during the 2007-2008, and 2008-2009 school years.

Phase I:

Prior to requesting membership in the Section and placement into a league for competition, Charter School personnel should spend one school year preparing for membership by taking the following steps:

1. Contact Section VI staff **no later than** September 1 of the school year prior to the desired start of competition.
2. Establish membership in Section VI, and in the **New York State Public High School Athletic Association (NYSPHSAA)**.
3. Become familiar with the regulations of the Commissioner of Education 135.4 and the New York State Public High School Athletic Association. Key Resource: New York State Athletic Administrators Association (NYSAAA) Handbook.
4. Become familiar with the structure and governance of Section VI as well as the rules and constitutional procedures of the Section and its leagues.
5. Attend Section VI Athletic Council meetings regularly.
6. Contact individual leagues to request the opportunity to attend league and/or Athletic Director's meetings.
7. Observe contests in sports for which the Charter School plans to field teams.
8. Develop internal personnel policies, procedures, and handbooks to assure the effective management of the coming year's sports seasons.
9. Develop a short and long range facility plan.
10. Design a draft budget for the coming year and a 3-5 year financial plan.

Phase II:

No later than September 1 of the year prior to the first year of competition, a formal written request must be made to the Section VI for participation in Section VI and potential placement in a league. The request must include the following:

1. Documentation of steps taken in Phase I
2. Enrollment projections for the following three years including maximum enrollments
3. Sports in which the school wishes to compete and at which developmental levels
4. A plan for the future development of their interscholastic program including a time line and flow chart
5. Other plans and objectives for the development of the interscholastic athletic program
6. A signed request by the Board of Education President.

Phase III:

The Section VI Committee responsible for recommending placement of Charter Schools into a league will review requests in consideration of the criteria areas noted below. No single criteria area will be the single determining factor in the placement recommendation. Placement in a league may be delayed to allow for support of developmental programming that will better prepare students for safe competition in a league. The decision will incorporate all criteria areas.

1. Geographic Location: Consideration will be given to convenience for participating schools and travel time to contests.
2. Enrollment: **According to NYSPHSAA, classification is currently based on actual enrollment**
3. Strength of Program
4. Developmental Experiences
5. Capacity to Sustain Programs

NOTE: A minimum classification will be established for the school based on the information provided. Adjustments may be made by the Section VI Committee based on increases in strength of program in any or all sports as the program develops.

Phase IV:

1. Upon placement, the administration and coaching staff of the Charter School must willingly accept full fiscal and programmatic responsibility associated with the league in which they are placed.
2. Detailed planning must occur between the ~~new~~ Charter School and League Officials to assure the best possible experience for all student athletes.
3. Each League shall present an annual report on the league placement to the Section VI Committee by mid-April. The Committee will review the reports and make their recommendation for placement for the following year at the May Athletic Council meeting. Annual reports must include the following:
 - a. Win/loss records
 - b. Completion of season
 - c. Follow-through on financial commitments
 - d. Procedural and/or program management issues
 - e. Facilities update
 - f. Sportsmanship
 - g. Other pertinent information as determined by League Officials
4. A Classification Committee should be established to review concerns about the classification of any Section VI member school without geographic borders i.e. Charter Schools.

Placement of Charter Schools

**TO BE USED AS TRANSITIONAL GUIDELINES RATHER THAN POLICY
AC 5/16/07**

Section VI recommends that prior to requesting membership in the Section and placement into a league for competition, the charter school should spend one school year preparing for membership by becoming familiar with the regulations of the Commissioner of Education 135.4 and the New York State Public High School Athletic Association. They should also make themselves aware of the structure and governance of Section 6 as well as the rules and constitutional procedures of the Section and its leagues. This can be accomplished in part by attendance at Section 6 Athletic Council meetings and individual league and/or Athletic Director meetings. An invitation to attend should be requested.

The Ad Hoc Committee responsible for recommending placement of a charter school into a league must review the following issues:

1. Geographic Location:
This is important both for convenience and travel time to contests, however location itself should not be the determining factor for placement.
2. The school must cooperate with the placement committee and league by providing the following information:
 - Maximum enrollment
 - Admission policies
 - A plan for the future development of their interscholastic program including a time line and flow chart
 - Other plans and objectives
3. Classification:
A minimum classification will be established for the school based on the information provided. Adjustments will be made if necessary, based on increases in strength of program in any or all sports as their program develops, if allowed by NYSPHSAA Policies and Procedures.

The administration and coaching staff of the charter school must willingly accept their share of the responsibilities of the league in which they are placed.

The league in which the charter school participates must conduct an annual review of the placement and present a report at the May Athletic Council meeting.