

Section VI Financial Procedure – Football

(adopted 9/97, updated 6/06, 9/07)

For Quarter-Finals and/ or Semi-Finals at a home-school site:

- à **Schools are REQUIRED to charge admission.** Click for à [Section VI Admission Prices](#)
- à Home school pays administrative expenses. Section VI will reimburse the school for administrative expenses.
- à **Officials will be paid by the Section VI office.**

The Game-Site Chairperson will submit *within 5 business days*:

1. The completed Financial Report (see Forms page 1) and
2. A check for total gate receipts payable to **Section VI, NYSPHSAA, Inc.**

Mail to: **Treasurer, Section VI, 355 Harlem Rd., W. Seneca, NY 14224**

For Finals, Contests at Neutral Sites or Contests in tournament format:

Section VI will pay all personnel, both administrative and officials. All personnel must have **Name, Complete Address, Social Security Number, Duty and Signature.**

The Game-Site Chairperson will submit *within 5 business days*:

1. The completed Financial Report (center insert) and
2. A check for total gate receipts payable to **Section VI, NYSPHSAA, Inc.**

Mail to: **Treasurer, Section VI, 355 Harlem Rd., W. Seneca, NY 14224**

The Game-Site Chairperson will mail a copy of the Financial Report to the Sport Chairperson.

NOTE: Officials are to be paid as per the Fee Schedule in the Officials Agreement [Contract Link](#)

. Officials assigned outside their "Geographic Area" will receive a \$20.00 premium for all Sectional Games.