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**NOTICE OF VACANCY**

Posting Date: November 15, 2023

Starting Date: January 5, 2024

Position Title: Section VI Principals’ Representative

**Job Description Section VI Principals’ Representative**

Term:

The Section VI Principal Representative is elected to a four-year term. (This appointment will be to fulfill the current term which ends August 2024)

Qualifications:

Any active Principal, in good standing, of a Section VI member school may serve.

Duties:

* Represent Section VI at the NYSPHSAA Central Committee meetings.
* Attend Monthly Section VI Executive Committee and Bi-monthly Athletic Council Meetings.
* Report pertinent information from the NYSPHSAA Central Committee meetings to the Section VI Executive Committee and Athletic Council.
* Provide recommendations for action at the NYSPHSAA Central Committee meetings.
* Represent All Section VI Principals at Section VI Executive Committee and Athletic Council meetings.

*As an athletic council voting member:*

* Assist with the supervision and formulation of policies for sectional athletic activities.
* Assist with the review of member school’s infractions as brought forth by the appropriate committee.
* Assist with approving the annual budgets submitted by the Section VI Finance Committee.
* Responsible for obtaining an alternate if unable to attend a meeting of the Section VI Executive Committee or Athletic Council.
* Communicate relevant information/updates on current issues to Principals.

*Candidates must send a letter of interest and professional resume to:*

*Mark DiFilippo, Executive Director*

*Section VI, NYSPHSAA, Inc.*

*355 Harlem Road*

*West Seneca, NY 14224*

[*mdifilippo@e1b.org*](mailto:mdifilippo@e1b.org)

**Applications will be accepted through January 5, 2024**