

**Athletic Council Meeting
September 19th, 2012
Agenda Item 6.1**

**FINANCE COMMITTEE REPORT
Chairperson: Steve Penhollow
September 2012**

ACTION ITEMS for the ATHLETIC COUNCIL

- 1.4 Recommend approval of a \$1500 donation by Section VI to the NYSAAA
- 1.5 Recommend approval of Alpine Skiing as a Section VI sport.
- 3.2 Recommend approval of Spaulding's additional \$15,000 proposal

**MINUTES - FINANCE COMMITTEE MEETING
September 6th, 2012**

Attendance (* indicates present)

Committee: Chairperson: Steve Penhollow
Section reps: Timm Slade*, Loren Ratajczak*
League Reps: CCAA: Al Gens* ECIC: Jim Graczyk* Buff: Aubrey Lloyd
NO: Joel Reed* NFL: John Forcucci*

Items highlighted in yellow are reminders to the responsible parties. Green when completed.

- 1.0 Fund Balance (agenda item for each meeting):
 - 1.1 Section VI Audit Update (conducted summer 2012):
 - **Currently in process of generating field report**
 - Federal IRS forms have been submitted
 - 1.2 Spring Financial Reports (2012):

The spring financial reports were sent to responsible parties 8/30/12. All expenditures for every sport were included. Note: Overlap may occur regarding spring sports – all invoices may not have been received at the time the report was generated. In addition, future reports will be comprehensive, but will be presented in a condensed format.

Section VI financial reports are posted with the corresponding post season report for each sport as follows: Fall Reports- on the [January AC page](#). Winter Reports – on the [May AC page](#). Spring Reports – on the [September AC page](#)
 - 1.3 Update Fall 2012 Venues
 - a) The site for the boys volleyball sectionals has changed from Eden HS to Lake Shore HS.
 - b) Costs for sectional venues, more specifically, at Hamburg and Amherst, are increasing.
 - 1.4 Chapter VI AAA \$1500 Request

B. Banker, Chapter VI Representative to NYSAAA, is requesting a \$1500 annual donation from Section VI to relieve costs for professional development and gifts. Section VI could utilize sponsorship funds to cover the donation.

Motion: To recommend approval of a \$1500 donation annually by Section VI to the NYSAAA
CARRIED Gens/Forcucci
 - 1.5 Alpine Skiing Request

Some member schools have expressed interest in starting an alpine skiing program this winter. Retaining a chairperson would be the only cost incurred.

Motion: To recommend approval of Alpine Skiing as a Section VI sport.
CARRIED Gens/Graczyk
 - 1.6 Football Scouting Request Pilot (C. Amo)

The football federation requests reimbursement in the amount of \$3200 to those member schools who participate in the football scouting pilot program.

 - a) The program provides consistency and eliminates school district scouting
 - b) Reimbursement would be for 2012 season only

Motion: To recommend approval for reimbursement in the amount of \$3200 to member schools participating in the football scouting pilot
TABLED for review at the October 25th Sectional Intersectional meeting

- 1.7 Girls Volleyball Web-site Request
The chair for girls volleyball has expressed interest in the creation of a girls volleyball web-site. Note: \$500 is the cap for web-site allocation per sport. A web-master to develop and maintain uniform web-sites for all sports involved was researched. It was concluded, however, that the cost was too great to retain this service and the Section should remain with its current procedure.
- 2.0 Sectional Championship Venues
- 2.1 Wrestling
The University at Buffalo has expressed interest in hosting the Section VI wrestling large and small school sectional finals. Sunday, February 10th, 2013 would be an option, as to not interfere with basketball. UB has assured affordability. Section VI is awaiting a formal written proposal from UB.
- 2.2 NCCC Proposal:
- a) Sunshine Park (West Seneca) has been secured as the site for softball sectionals.
 - b) Responsible parties will be contacted to explore the option of NCCC as the site for baseball sectionals.
- 3.0 Old Business:
- 3.1 BOCES Payment of Officials-Buffalo Public Schools Pilot Program:
Section VI is reviewing a possible pilot/partnership with the Buffalo public schools; assisting them with the process of payment for sports officials. T. Slade to meet with the Buffalo public schools business official regarding the matter. Updates will be provided as available.
- 3.2 Corporate Sponsorship:
- a) Amount received: 2011-2012 \$19,000
 - b) Toth Sporting Goods has agreed to donate \$350 to Section VI for the September 19th, 2012 Athletic Council luncheon. Toth will attend the athletic council meeting for a brief presentation.
 - c) Spaulding – Additional proposal of \$15,000 for football, baseball, & volleyball.
 - This proposal would take effect for the 2013-2014 school year. Ultimately, this allows the Section to continue to enhance the Dedicated Fund for State Competition.

Motion: To recommend approval of the additional \$15,000 proposal from Spaulding.
CARRIED Reed/Forcucci
- 3.3 Walkie Talkies
\$500 is set aside for the purchase of walkie talkies. T. Slade to update once obtained.
- 3.4 Rental Car Usage (Spring 2012):
- Proven cost savings
 - Section VI will continue to offer this service
- 3.5 Form X:
- A review of form X submissions has revealed a significantly reduced number of submissions.
 - Documentation is obtained via e-mail.
 - The process has proven to be successful and will be continued to be used.
- 4.0 New Business
- 4.1 2012-2013 Awards Bid won by Trophies Trophies in the amount of \$18,076.75
- The bidding process has significantly reduced costs
 - Proven cost savings - when compared to previous purchases, the amount of product acquired has increased while costs have decreased (by approx. \$5000).
- 4.2 The 2012-2013 transportation bid was won by Grand Tours (\$14,066) and Bedore Tours Inc. (\$13,775) totaling \$27,841.00.
- 4.3 The athletic trainers RFP for 2012-2013 is \$20,000 (slight increase from previous year).
- 4.4 The 2013-2014 budget will be available for review at the October 25th finance committee meeting.
- 4.5 Purchase of New Computer:
A quote was reviewed and approved for the purchase of a new computer for the Section VI office.
- 4.6 Ithaca is the current site for the girls swim states. As a result, transportation costs will increase.